



REQUEST TO EXTEND DELAY IN PUBLICATION (EMBARGO) OF A THESIS / DISSERTATION

Student Name: _____ Student No.: _____

Degree: _____ Graduate Program Name: _____

Title of thesis/dissertation: _____

Link to thesis/dissertation in cIRcle: _____

As a graduate student at the University of British Columbia, I am requesting that the Faculty of Graduate and Postdoctoral Studies extend the delay in publication of my thesis/dissertation:

Date of submission to cIRcle: _____

Expiry date of current embargo: _____

Extension length requested (normally 6 months): _____

The normal maximum length of an embargo on a thesis/dissertation is two years. **Embargoes in excess of two years require substantial justification, and an annual confirmation of the continued need for the embargo.**

Embargoes beyond two years are normally extended in six-month increments, with a maximum of one year of extension at a time. As long as you can demonstrate that publication is still a viable option, or that the conditions that necessitated the embargo still exist, further extensions are possible. **You must contact the Faculty of Graduate and Postdoctoral Studies annually to request a further extension and provide justification.**

☐ **Document is attached specifying the reason for requesting an extension to the embargo.**

By signing below, we confirm that we request an extension to the embargo of the above named thesis/dissertation. We accept responsibility for contacting Graduate and Postdoctoral Studies no later than two months before the release date if we decide to request a further extension.

NOTE: All three signatures are required.

_____ Name of Student	_____ Signature of Student	_____ Email	_____ Date (yyyy/mm/dd)
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_____ Name of Student's Supervisor	_____ Signature of Student's Supervisor	_____ Email	_____ Date (yyyy/mm/dd)
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_____ Name of Graduate Advisor	_____ Signature of Graduate Advisor	_____ Email	_____ Date (yyyy/mm/dd)
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The Faculty of Graduate and Postdoctoral Studies approves extending the delay in publication of the thesis/dissertation as noted

_____ Name of Dean of Graduate Studies	_____ Signature of Dean of Graduate Studies	_____ Date (yyyy/mm/dd)
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Graduate Studies use only

New expiry date: _____

cIRcle notified: _____ Extension recorded: _____ Extension verified: _____ Email sent: _____