



## DELAY PUBLICATION OF A THESIS / DISSERTATION

UBC Policy 88 states:

2.1 Members of faculty or staff, students and anyone connected with the University are encouraged to discuss and publish the results of research as soon and as fully as may be reasonable and possible.

Because of this policy, the Faculty of Graduate and Postdoctoral Studies must be informed about reasons for requests for requests for delays in publication of theses and dissertations. If there is strong justification, the Dean of the Faculty of Graduate and Postdoctoral Studies may agree to delay publication of a thesis/dissertation (known as an “embargo”) for twelve months after the date of final approval in cIRcle. Under special circumstances, and with substantive rationale, the delay in publication may be extended to a normal maximum of two years.

**NOTE: The publication delay applies to the thesis and the abstract. The thesis title, author, and other metadata will appear in the UBC Library’s online repository upon submission.**

List of acceptable reasons for requesting an embargo:

<https://www.grad.ubc.ca/current-students/final-dissertation-thesis-submission/delaying-publication-your-thesis>

**You must check the applicable reason(s) for requesting a delay in publication ("embargo") of your thesis/dissertation:**

- I need more time to complete and submit a significant manuscript or patent application for a device or idea that has emerged from the thesis/dissertation research.
- The thesis/dissertation describes something of considerable monetary potential. It could benefit me and the University if I’m given an opportunity to develop it further.
- My research was funded by a commercial company which has requested a delay in publication.
- The thesis/dissertation deals with a potentially dangerous product or process, or potential cure for a disease, and I need more testing time before public release of the information.

**You must submit this request before** you submit your final, post-defence thesis/dissertation.

When you submit your thesis/dissertation to cIRcle, **you must type EMBARGO** in front of the title in the cIRcle title field.

**As a graduate student at the University of British Columbia, I am requesting that the Faculty of Graduate and Postdoctoral Studies delay publication of my thesis/dissertation for 12 months after the date of final approval in cIRcle.**

|  |                                     |
|--|-------------------------------------|
| <b>Student Name:</b> _____                 | <b>Student No.:</b> _____           |
| <b>Degree:</b> _____                       | <b>Graduate Program Name:</b> _____ |
| <b>Title of Thesis/Dissertation:</b> _____ |                                     |

**By signing below, we confirm that we request a delay publication of the above named thesis/dissertation. We accept responsibility for contacting Graduate and Postdoctoral Studies no later than two months before the release date if we decide to request an extension:**

|                              |                                   |       |                   |
|------------------------------|-----------------------------------|-------|-------------------|
| Name of Student              | Signature of Student              | Email | Date (yyyy/mm/dd) |
| Name of Student’s Supervisor | Signature of Student’s Supervisor | Email | Date (yyyy/mm/dd) |
| Name of Graduate Advisor     | Signature of Graduate Advisor     | Email | Date (yyyy/mm/dd) |

**The Faculty of Graduate and Postdoctoral Studies approves delaying publication of the thesis/dissertation as noted above.**

|                                  |                                       |                   |
|----------------------------------|---------------------------------------|-------------------|
| Name of Dean of Graduate Studies | Signature of Dean of Graduate Studies | Date (yyyy/mm/dd) |
|----------------------------------|---------------------------------------|-------------------|