



GRADUATE EXCHANGE AGREEMENT: AUTHORIZATION AND COURSE REGISTRATION

McGill University / University of British Columbia / University of Montreal / University of Toronto

STUDENT INFORMATION:

Given Name:	Family Name:	Date of Birth: (yyyy/mm/dd)
Telephone:	E-mail Address:	Sex: M <input type="checkbox"/> F <input type="checkbox"/>
Address:	City, Prov:	Postal Code:
Home Institution:	Home Graduate Program:	Student Number at Home Institution:
Degree Expected:	Expected Completion Date:	Immigration Status:
Host Institution:	Country of Citizenship:	
Have you ever attended the Host Institution:	Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, what was your student number?:

Please see <http://www.grad.ubc.ca/prospective-students/application-admission/visitors-canadian-universities> for more information on the Graduate Exchange Agreement.

I hereby accept and agree to abide by the statutes, rules and regulations of the host institution while attending as a registered student under the terms of the Graduate Exchange Agreement.

Signature of Applicant: _____ Date (yyyy/mm/dd): _____

Courses to be Taken:

For Department Use Only

Department	Course	Course Title	Credits	Term	Section	Catalogue

- Students are subject to regulations of the home institution governing credit for the courses to be taken. As a condition of registration at the institution designated above, students will provide the home institution with official transcripts from the host institution on completion of courses.
- Deadlines in effect at both the home and host institutions must be observed.
- Students must send confirmation of registration and notice of any change to the Administrative Office of Graduate Studies of the home institution at the time registration or course change is completed.
- The host institution will not assess tuition fees, but student activity fees may be charged. This form, duly signed, will be the sole authority for this tuition fee waiver. No other documentation is required.

The student named above is in good standing (including current fees paid) in a graduate degree program, and has permission to take the courses listed below for degree credit as an Exchange Student under the provisions of the Graduate Exchange Agreement between McGill University, University of British Columbia, University of Montreal and University of Toronto at:

(Host Institution) _____ during the period of _____

Authorization Signatures: Form will not be processed without all four signatures, obtained in the order 1 to 4.

HOME INSTITUTION:

1) Approval of Graduate Advisor:

Signature _____ Name (please print) _____ Date (yyyy/mm/dd) _____

2) Approval of Office of the Dean of Graduate Studies:

Signature _____ Name (please print) _____ Date (yyyy/mm/dd) _____

HOST INSTITUTION:

3) Approval of Graduate Advisor or Head of Department:

Signature _____ Name (please print) _____ Date (yyyy/mm/dd) _____

4) Approval of Office of the Dean of Graduate Studies:

Signature _____ Name (please print) _____ Date (yyyy/mm/dd) _____

The Administrative Office of Graduate Studies of the Host Institution will send a copy of the completed form to the Administrative Office of Graduate Studies of the Home Institution and to the Graduate Program of the Host Institution for distribution to the appropriate people.