Instructions for Application for University Doctoral Fellowship
2017-2018 Competition

General Instructions

The application form is designed to be completed on your computer using the “TAB” key to navigate through the document, with only the signature being hand-written.

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Personal Information
Please enter your name, UBC student number, current e-mail address and citizenship in the spaces provided.

Degree Information
Enter proposed doctoral program in 2017-2018 and PhD/DMA start date / effective date of transfer

Enter your Research Subject Area - see descriptions at Appendix: Research Subject Areas. Choose the research subject area that most closely matches the project described in your Outline of Proposed Research.

Signature
Your signature certifies that you meet the following specific requirements:

- You accept the terms and conditions of the award as set out in UBC’s Senate Regulations Governing University Awards (http://www.calendar.ubc.ca/vancouver/index.cfm?tree=3,299,0,0);
- You understand that the personal information you provide on this form is collected pursuant to section 26 of the Freedom of Information and Protection of Privacy Act (http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00). It will be used only for the purposes of processing and assessing your scholarship application in accordance with section 32 of the Act. If necessary, it will be disclosed in accordance with sections 32 to 36, as authorized by the Act;
- You agree to comply with UBC’s Policy on Scholarly Integrity (http://www.universitycounsel.ubc.ca/policies/policy85.pdf);
- You certify that the information provided in your application is true, complete, accurate and consistent with institutional policies to the best of your knowledge. The provision of false or inaccurate information may result in sanctions, including termination of funding and disentitlement from eligibility for future funding; and
- You acknowledge and accept that UBC reserves the right to follow up in order to validate the applicant information that is provided in the application.
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Academic History
Beginning with your most recent or current degree, list up to five degrees. Include only current and past programs. If you are currently enrolled in a fall program in the year of application, it must be included here. Do not include programs that you have not yet started. For degree programs you have completed, provide the date on which all requirements of the degree were met (not the convocation date). This includes your thesis defence corrections, and deposition of thesis.

If you began a Master’s degree and transferred to a doctoral degree without completing the master’s, indicate this by leaving the "Expected / awarded date" field blank for that entry. For your doctorate, the start date will be the date on which you were first officially registered in a PhD program.

Under “Discipline,” indicate the complete, exact title of your Program of study (e.g. Psychology – Cognitive Psychology).

Please note that there is the possibility of listing up to five degrees, it is recognized that most applicants will fill in one or two at the most.

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Employment, extracurricular and volunteer experience
Beginning with the most recent, list your employment, extracurricular and volunteer experience.

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Awards and Scholarships History
List only competitive awards based on academic or research excellence and/or leadership or communication abilities. You may include declined awards. You may list up to eight awards starting with the most recent.

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Publications, Presentations and Other Contributions
Do not include any articles that are currently in preparation or those on which you do not appear as an author. If applicable, provide details, as appropriate, on the contributions you listed, as follows:

- In the left margin, identify refereed publications with an "R". A refereed work is assessed:
  - in its entirety—not merely an abstract or extract;
  - before publication; and
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- by appropriately independent, anonymous, qualified experts (“independent” in this context means at arm's length from the author).
- Specify your role in co-authored publications.
- For published contributions, provide complete bibliographic details as they appear in the original publication (including co-authors, title, publisher, journal, volume, date of publication, page numbers, number of pages, etc.).
- For publications in languages other than French or English, provide a translation of the title and the name of the publication.

Group your contributions by category in the following order, listing your most recent contributions first:

- **Refereed contributions**: Examples include books (where applicable, subdivide according to those that are single-authored, co-authored and edited works), monographs, book chapters, articles in scholarly refereed journals, conference proceedings, etc.
- **Other refereed contributions**: Examples include papers or posters presented at scholarly meetings or conferences, articles in professional or trade journals, etc.
- **Non-refereed contributions**: Examples include book reviews, published reviews of your work, conference presentations, posters, research reports, policy papers, public lectures, etc.
- **Forthcoming contributions**: Indicate one of the following statuses—"submitted", "revised and submitted", "accepted" or "in press". Provide the name of the journal or book publisher and the number of pages. Contributions not yet submitted should not be listed.
- **Creative outputs**: Applicants whose research outputs include an artistic creation may list their most recent and significant achievements, starting with the most recent, in a separate category: "Creative outputs." This category may be followed by the categories shown above, as appropriate. Examples of creative outputs may include, for example, exhibitions, performances, publications, presentations, film, video, audio recordings, music competitions, architectural / art works or exhibits, knowledge translation activities (e.g., web-site development to translate work; clinical practice guideline hosted on a web-site; patent/licensing of work or other IP), etc.

Note:

- Use the following format for publications:
  - Full authorship as it appears/will appear in the original publication (with the applicant's name in bold);
  - Year;
  - Title;
  - Publication name and volume;
  - First and last page numbers
- Publications submitted, accepted or in press: Indicate the date of submission/acceptance and the number of pages submitted.
- Patents: Include the title and names of joint inventors.
- Posters: Indicate the presenting author with an asterisk (*). Example: Applicant, X.X.*.
- Conferences: Indicate whether institutional, regional, provincial, national or international. Make a distinction between oral and poster presentations.

Although it is possible to list research contributions, we recognize that some applicants may not yet have publications or other research contributions to list.
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Exceptional Circumstances

Adjudication committees are asked to take into consideration special circumstances that may have interrupted or delayed the completion of your current or a previous degree. Where appropriate, describe any interruptions or delays to the completion of a degree or degrees. Specify the dates of the delay or interruption.

Statement of Intent

Outline the following (do not exceed space provided below; do not attach any other documents):

• Your specific area of academic interest (research topic you want to work on)
• How your past education and other experiences have prepared you to be successful in the graduate program; describe any work you have done in this area already (mention specific skills/techniques you have picked up)
• What you hope to achieve in the graduate program
• Why this particular program at UBC is the best place for you to pursue your interests; connect your area of interest to work being done in the program (mention specific faculty members and projects).

Note:

• Write in plain language. Your outline should be readable by someone with a background in the discipline but with no specialized knowledge of the particular field of research.
• Include all relevant information in the outline. Do not refer members to URLs or other publications for supplemental information.

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Appendix: Research Subject Areas

Research Subject Area 1
- Aerospace, Aeronautical and Automotive Engineering
- Agricultural Engineering
- Astronomy
- Biomedical Engineering
- Chemical Engineering
- Civil Engineering
- Computing Sciences
- Design and Manufacturing
- Electrical Engineering
- Environmental Engineering
- Fluid Mechanics
- Forest Engineering
- Geotechnical Engineering
- Industrial Engineering
- Materials Science and Technology
- Mathematical Sciences
- Mechanical Engineering
- Mining and Mineral Processing
- Physics
- Structural Engineering

Research Subject Area 2
- Animal Biology
- Animal Physiology and Metabolism
- Behavioural Neuroscience
- Chemistry
- Cognitive Science-Development
- Cognitive Science-Fundamental
- Cognitive Science-Language
- Earth Sciences
- Ecology
- Food Science and Technology
- Kinesiology
- Neurophysiology
- Plant and Tree Biology
- Psychology-Fundamental Processes
- Sensory Systems and Perception

Research Subject Area 3
- Cellular and Molecular Biology
- Health Sciences (CIHR Eligible)
Research Subject Area 4
- Classical and dead languages
- Classical archaeology
- Classics
- Fine arts
- History
- Literature (all types)
- Mediaeval studies
- Philosophy
- Religious studies

Research Subject Area 5
- Administrative studies
- Anthropology
- Archaeology (except classical archaeology)
- Archival science
- Business
- Communications and media studies
- Criminology
- Demography
- Economics
- Environmental studies
- Folklore
- Geography
- Industrial relations
- Law
- Library and information science
- Management
- Political science
- Sociology
- Urban and regional studies

Research Subject Area 6
- Education
- Linguistics
- Psychology
- Social work

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