



THESIS/DISSERTATION CHECKLIST: TITLE PAGE

Line order / Description / Common problems

| Item | Line | Description | Common Problems |
|------|---|---|---|
| 1 | Thesis Title | Avoid using scientific symbols or Greek letters; spell out the words. | Symbols are included; most symbols can't be catalogued in libraries and will not be searchable. |
| 2 | by | Required. | Word is capitalized; it must be lower case. |
| 3 | Student Name | Should be the name under which you are registered at UBC. If you would like to use a different name, please let us know. | Students use alternate form of name, or student's name has changed but UBC record has not been updated. |
| 4 | Previous Degrees | Optional to list these. If listed, must have degree (abbreviated, e.g. MSc), institution and graduation year. | Incomplete listing. |
| 5 | A Thesis Submitted... | Must be exactly as shown on sample title page. | No common problems. |
| 6 | Degree Name | Spell out degree in full e.g. Doctor of Philosophy, Master of Science, Master of Arts. | Note: no "s" at end of Master. |
| 7 | in | Required. | Word is capitalized; it must be lower case. |
| 8 | The Faculty of Graduate and Postdoctoral Studies | Must be exact. | No common problems. |
| 9 | Program | The specific graduate program in which you are registered, in parentheses. Check SSC to confirm your program name. Program name must be in parentheses. | Program name incorrect; "faculty", "department", "school" or "program" included. Theses with inaccurate program names will not be accepted. Name not in parentheses. |
| 10 | The University of British Columbia (Campus name) | Must have the campus name (Vancouver or Okanagan) in parentheses underneath. | "The" omitted from The University of British Columbia. Campus name omitted, or not in parentheses. |
| 12 | Month and Year | The month and year in which your thesis is accepted. | Month not current |
| 13 | Copyright symbol, student name, year | Name must be the same as name at top of title page; year must be current. Do not include the month. | Copyright symbol or year missing Name different from top of title page. |