



The Faculty of Graduate and Postdoctoral Studies (G+PS) invites expressions of interest in joining the unique team at the Faculty and the Postdoctoral Fellows Office. Supporting over 1,300 postdoctoral fellows each year, our Faculty strives to make meaningful contributions to the postdoc journey and postdoctoral education. Our leadership team is looking for faculty members interested in enhancing the role we play with postdoctoral fellows and would welcome conversations with individuals to discuss the role of Strategic Advisor, Postdoctoral Affairs. In addition to portfolio-specific duties, incumbents would be expected to actively participate in unit leadership, university advocacy, and strategic decision-making as part of the leadership team. At this time, we envision a time commitment of 0.2 FTE (1 day per week).

General roles and responsibilities:

- Contribute to ongoing strategic discussions as part of the G+PS leadership team
- Serve on, contribute to, and/or lead university-wide committees dedicated to enhancing postdoctoral training

Portfolio foci:

- Engage with the UBCV Postdoctoral Association, Faculty postdoctoral representatives, Faculty Relations, and Vice President Research and Innovation on matters related to postdocs and postdoctoral training.
- Oversee the adjudication of UBC postdoctoral fellow funding competitions (eg. Travel Awards, Killam Postdoctoral Fellowship and Prize Award) including recruiting and maintaining reviewers, chairing meetings, and making decisions (e.g., eligibility, exceptional cases).
- Play an active role in participating in postdoc-specific orientations and planning events—such as National Postdoc Appreciation Week—to foster community, engagement, and recognition of postdoctoral contributions.
- Contribute to strategic ad hoc projects and advocacy initiatives to advance postdoctoral interests, such as funding, housing, and child care.
- Provide guidance and support in resolving conflicts experienced by postdoctoral fellows, including participating in case meetings with postdocs, faculty, Faculty Relations, and other interest holders.
- Provide confidential informational and interventional support to postdoctoral fellows experiencing personal or professional crises, connecting them with appropriate resources and advocating on their behalf when needed.

To be considered for this leadership role, individuals will have a history of involvement in postdoctoral supervision and must have a tenured faculty appointment at the rank of Associate Professor or Associate Teaching Professor or higher at the University of British Columbia's Vancouver campus, Vancouver campus. Experience in leadership and postdoctoral administration would be an asset, while recognizing that this experience could come from formal (graduate advisor, etc.) or informal (mentorship, etc.) ways.

Questions about this position may be directed to the Dean, *pro tem*, Dr. Michael Hunt. To register your interest in this position, please email [Dr. Michael Hunt](#) with the following attachments: 1) your UBC CV, and 2) a statement of interest for this position. We will assess applications beginning May 26, 2025, with an expected start date of June 16, 2025.