

# IRINA FEDOROV

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## SUMMARY OF QUALIFICATIONS

- Leading and participating in policy analysis including anticipating relevant issues and challenges, analysis and synthesis of complex information, and development of recommendations/advice.
- A collaborator who builds and maintains positive relationships with stakeholders, both internal and external to government. Utilizes consensus-building for federal, provincial and territorial relationships.
- Experience conducting negotiations with government and non-governmental stakeholders.
- Provision of recommendations and advice to Senior Management/Executive.
- Ability to plan, organize, and coordinate large-scale projects/initiatives that includes budgeting accountability.
- Strategic thinker who applies critical analysis to discern patterns and new insights.
- Strong computer skills including data entry, statistical analysis, reporting, and a variety of other functions used for policy analysis and report writing.

## EDUCATION

**Masters of Arts in Political Science**  
**University of British Columbia, Vancouver, BC**

**2009**

- Strong ability to identify, analyze, and synthesize complex information, as well as to provide recommendations for solving complex policy-related problems.
- Advanced written and verbal communication, presentation development, academic research, and teamwork capabilities.
- Thorough understanding of theories, principles, and methodologies associated with policy development, research, project management, risk management, and performance assessment.
- Knowledge of provincial, territorial, and federal government legislative and decision making processes.
- Experience as an international student – semester exchange to London School of Economics, UK (International Master's Program in Public Administration).

**Bachelor of Arts (Honours) in Liberal Arts**  
**Minor in English and Public Administration/Public Policy**  
**University of Victoria, Victoria, BC**

**2008**

- Knowledge of policy development processes and public institutions at provincial, national, and international levels.
- Ability to conduct inter-jurisdictional policy comparisons (e.g. between Canadian jurisdictions, and between Canada and other countries).
- Ability to conduct comprehensive research and analysis of complex issues.
- Development of interpersonal skills, and ability to work as a team.

## EMPLOYMENT HISTORY

**Resource Policy Analyst: Energy Policy and Research Summer Internship**  
**Government of Alberta Ministry of Energy, Calgary, AB**

**Summers 2010 & 2011**

- Policy development, analysis, and advice to senior management officials on issues relating to energy management in Alberta:

- Responsibility for managing a portfolio of policy files including the accountability for the development and implementation of provincial environmental and sustainable resource management policies.
- Provided analysis and advice on issues and projects to managers including urgent ministerial briefings required, directorate-wide work on energy and resource management.
- Developed formal briefing materials such as briefing notes, discussion papers, memoranda to cabinet, presentations, speaking points, and policy papers, including the use of both qualitative and quantitative information resources.
- Examples of specific duties and deliverables include:
  - Three separate versions of a presentation on accountability for post-secondary education (internal, Deputy Minister, central agencies).
  - Discussion papers “unpacking” the benefits of sustainable energy resource management in Alberta.
  - Draft language for a potential federal, provincial, and territorial accord on energy resource management.
  - Drafted budget language for increased federal funding for energy resource management
- Developed and presented policy diagnostics, options, and recommendations for departmental senior management, including participation in in-person briefing sessions with senior management officials (for example, options for moving forward on accountability for energy resource management).
- Developed a strong ability to analyze and understand and communicate complex information (e.g. performance indicator theory, complex theories relating to federalism in Canada).

**Policy Consultant****2009****Ontario Ministry of Children and Youth Services, Ottawa, ON**

- Provided policy analysis, development, and advice on issues related to registration for health care in Ontario.
- Developed an excellent ability to comprehend and interpret legislation, particularly legislation associated with freedom of information and personal privacy.
- Analyzed and provided recommendations/support on government legislative initiatives.
- Collected, formatted, analyzed, and formally reported on a range of statistical data and other information relating to eligibility and service issues within the Ministry.
- Policy research responsibilities regarding the development of privacy and audit protocols for data sharing agreements.
- Prepared briefing notes, reports, presentation, and discussion papers on pertinent registration and service issues when required.

**Policy Research Assistant****2008–2009****Dr. Burt Davidoff, University of Victoria, Victoria, BC**

- Planned and conducted comprehensive research on various aspects of child and youth policy, with emphasis on safety policies.
  - Undertook research and analysis on child safety policies in Canada, the europeanization of childcare policies in Europe.
  - Worked with highly confidential information, gained a firsthand knowledge of federal information and privacy legislation, and provided strategic advice on the direction and scope of the project as a whole.
- Assisted in the publication of two articles and one book:
  - “Towards and Integrated Approach? Child Safety Reforms in Canada and the European Union,” *Policy and Society*, 19(2) 2003.
  - “Experiments in Child Safety Policy Integration in the European Union,” *Journal of Common Market Studies*, 2003/2004.

**REFERENCES AND WORK SAMPLES AVAILABLE UPON REQUEST**