



APPLICATION CHECKLIST – 2019-20 AFFILIATED FELLOWSHIPS HEALTH SCIENCES

Eligibility

See <https://www.grad.ubc.ca/awards/affiliated-fellowships-doctoral-program> for eligibility criteria

Completeness

For application instructions, see <https://www.grad.ubc.ca/forms/affiliated-fellowships-application-form-applicants-doctoral-funding-health-sciences>

Order of Application Materials

- Affiliated Fellowships Application Form
- Outline of Proposed Research (max 1 page including references)
- Contributions and Statement (max 2 pages)
- Transcripts
- Two (2) Reference Letters

APPLICATION FORM PAGE 1

Citizenship	<ul style="list-style-type: none"> • If Canadian or permanent resident, must also apply for CIHR Doctoral competition if eligible. Otherwise, verify that the applicant is ineligible for CIHR DRA.
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APPLICATION FORM PAGE 2

Degree Information	<ul style="list-style-type: none"> • Verify proposed degree level in 2019-20 academic year: must be doctoral
Months of study	<ul style="list-style-type: none"> • Verify number of months of Master's and doctoral study listed by applicant
Signature	<ul style="list-style-type: none"> • Application must be signed and dated by applicant

APPLICATION FORM PAGE 3

Academic background	<ul style="list-style-type: none"> • Must include current graduate program; if not, have applicant provide revised page 3
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APPLICATION FORM PAGE 4

Work experience	<ul style="list-style-type: none"> • Full-time/Part-time column must be filled out
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APPLICATION FORM PAGE 5

Research funding history	<ul style="list-style-type: none"> • Required for <u>all</u> award applications • All columns should be filled out for each award listed
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APPLICATION FORM PAGE 6

Thesis information	<ul style="list-style-type: none"> • Applicants to include most relevant (can be Master's thesis or current doctoral research)
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CRITERIA-BASED AFFILIATED FELLOWSHIPS

<ul style="list-style-type: none"> • Award numbers entered into nomination spreadsheet by grad programs • Check eligibility and keep with the application if student is applying for any criteria-based awards
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FREE-FORM – GENERAL GUIDELINES

<ul style="list-style-type: none"> • Have margin (minimum ¼ inch) and font size (minimum 12-pt) guidelines been followed? If not, return to applicant to be revised • Name and student number of applicant must be on top of each page
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FREE-FORM – PROPOSED RESEARCH

<ul style="list-style-type: none"> • Maximum one (1) page
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FREE-FORM – CONTRIBUTIONS AND STATEMENT

- Maximum two (2) pages
- Contributions to research and development
- Most significant contributions to research and development
- Applicant's statement
 - Research experience
 - Relevant activities
 - Special circumstances

TRANSCRIPTS

- Copies of official transcripts for all studies outside UBC
- Copy of UBC Academic History from SISC
- See transcript checklist for details

REFERENCES

Format	<ul style="list-style-type: none"> • Ideally on Affiliated Fellowships Reference Form • Accepted if provided as free-form letter on letterhead
Number	<ul style="list-style-type: none"> • Must be two (2) provided
Signature	<ul style="list-style-type: none"> • Must be signed • Faxed or scanned copies of signed reference forms will be accepted • Email references and other documents without a signature will not be accepted
Printed name, title, and affiliation of referee	<ul style="list-style-type: none"> • Must be completed