

APPLICATION CHECKLIST – 2020-21 AFFILIATED FELLOWSHIPS SOCIAL SCIENCES AND HUMANITIES

Eligibility

See <https://www.grad.ubc.ca/awards/affiliated-fellowships-doctoral-program> for eligibility criteria

Completeness

For application instructions, see <https://www.grad.ubc.ca/forms/affiliated-fellowships-application-form-applicants-doctoral-funding-social-sciences-humanities>

Order of Application Materials

- Affiliated Fellowships Application Form (including Criteria-Based Affiliated Fellowships Checklist)
- Research Proposal (max 2 pages)
- Bibliography and Citations (max 5 pages)
- Allowable Inclusions (optional; max 1 page)
- Research Contributions, Relevant Experience and Activities (max 2 pages)
- Transcripts
- Two (2) Reference Letters

APPLICATION FORM PAGE 1

Degree Information	<ul style="list-style-type: none"> • Verify proposed degree level in 2020-2021 academic year: must be doctoral
Months of study	<ul style="list-style-type: none"> • Verify number of months of Master's and doctoral study listed by applicant
Citizenship	<ul style="list-style-type: none"> • If Canadian or permanent resident, verify that reason for not applying for Tri-Agency funding is acceptable
Signature	<ul style="list-style-type: none"> • Application must be signed and dated by applicant

APPLICATION FORM PAGE 3

Work experience	<ul style="list-style-type: none"> • All columns are required for each position
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APPLICATION FORM PAGE 3

Academic background	<ul style="list-style-type: none"> • Must include current graduate program; if not, have applicant provide revised page 2
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APPLICATION FORM PAGE 4

Credentials (scholarships and awards)	<ul style="list-style-type: none"> • Required for <u>all</u> award applications • All columns should be filled out for each award listed
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APPLICATION FORM PAGE 5

Funded Research	<ul style="list-style-type: none"> • Required for <u>all</u> award applications • All columns should be filled out for each award listed
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CRITERIA-BASED AFFILIATED FELLOWSHIPS CHECKLIST

<ul style="list-style-type: none"> • Award numbers entered into nomination spreadsheet by grad programs • Check eligibility and keep with the application if student is applying for any criteria-based awards
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FREE-FORM – GENERAL GUIDELINES

<ul style="list-style-type: none"> • Have margin (minimum ¼ inch) and font size (minimum 12-pt) guidelines been followed? If not, return to applicant to be revised • Name and student number of applicant must be on top of each page
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FREE-FORM – RESEARCH PROPOSAL

<ul style="list-style-type: none"> • Maximum 2 pages

FREE-FORM – BIBLIOGRAPHY AND CITATIONS

- Maximum 5 pages

FREE-FORM – ALLOWABLE INCLUSIONS

- Optional – maximum 1 page

FREE-FORM – RESEARCH CONTRIBUTIONS, RELEVANT EXPERIENCE AND ACTIVITIES

- Maximum 2 pages

TRANSCRIPTS

- Copies of official transcripts for all studies outside UBC (including studies undertaken but not completed and exchange terms) up to and including the fall 2019 term (i.e., indicating current registration in the fall term). These may be original or certified true copies provided by the applicant's graduate program.
- Copy of UBC Academic History from SISC
- See [transcript checklist](#) for details

REFERENCES

Format	<ul style="list-style-type: none"> • Ideally on Affiliated Fellowships Reference Form • Accepted if provided as free-form letter on letterhead
Number	<ul style="list-style-type: none"> • Must be two (2) provided
Signature	<ul style="list-style-type: none"> • Must be signed • Faxed or scanned copies of signed reference forms will be accepted • Email references and other documents without a signature will not be accepted
Printed name, title, and affiliation of referee	<ul style="list-style-type: none"> • Must be completed