

APPLICATION CHECKLIST – 2020-21 AFFILIATED FELLOWSHIPS HEALTH SCIENCES

Eligibility

See <https://www.grad.ubc.ca/awards/affiliated-fellowships-doctoral-program> for eligibility criteria

Completeness

For application instructions, see <https://www.grad.ubc.ca/forms/affiliated-fellowships-application-form-applicants-doctoral-funding-health-sciences>

Order of Application Materials

- Affiliated Fellowships Application Form (including Criteria-Based Affiliated Fellowships Checklist)
- Canadian Common CV (CCV) - CIHR Academic template
- Publications List (max 2 pages)
- Training Expectations (optional, max 2 pages)
- Research Project Summary (max 1 page, including references)
- Transcripts
- Two (2) Reference Letters

APPLICATION FORM PAGE 1

Citizenship	<ul style="list-style-type: none"> • If Canadian or permanent resident, must also apply for CIHR Doctoral competition if eligible. Otherwise, verify that the applicant is ineligible for CIHR CGS-D.
Degree Information	<ul style="list-style-type: none"> • Verify proposed degree level in 2020-21 academic year: must be doctoral
Months of study	<ul style="list-style-type: none"> • Verify number of months of Master's and doctoral study listed by applicant
Signature	<ul style="list-style-type: none"> • Application must be signed and dated by applicant

APPLICATION FORM PAGE 2

Proposal	<ul style="list-style-type: none"> • Must include Project Title, Lay Title, and Lay Abstract
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APPLICATION FORM PAGE 3

Sex and Gender Considerations	<ul style="list-style-type: none"> • Must be filled out. • Applicant must have filled out the free form section if they put "yes" or "no" to either question.
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CRITERIA-BASED AFFILIATED FELLOWSHIPS CHECKLIST

<ul style="list-style-type: none"> • Award numbers entered into nomination data sheet by grad programs • Check eligibility and keep with the application if student is applying for any criteria-based awards

FREE-FORM – GENERAL GUIDELINES

<ul style="list-style-type: none"> • Have margin (minimum ¾ inch) and font size (minimum 12-pt) guidelines been followed? If not, return to applicant to be revised • Name and student number of applicant must be on top of each page
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CANADIAN COMMON CV (CCV)

<ul style="list-style-type: none"> • Must be CIHR Academic CV template

FREE FORM - PUBLICATIONS LIST

<ul style="list-style-type: none"> • Maximum 2 pages

FREE FORM – TRAINING EXPECTATIONS

<ul style="list-style-type: none"> • Optional; Maximum 2 pages

FREE FORM – RESEARCH PROJECT SUMMARY

- Maximum 1 page, including references

TRANSCRIPTS

- Copies of official transcripts for all studies outside UBC (including studies undertaken but not completed and exchange terms) up to and including the fall 2019 term (i.e., indicating current registration in the fall term). These may be original or certified true copies provided by the applicant's graduate program.
- Copy of UBC Academic History from SISC
- See [transcript checklist](#) for details

REFERENCES

Format	<ul style="list-style-type: none"> • Ideally on Affiliated Fellowships Reference Form • Accepted if provided as free-form letter on letterhead
Number	<ul style="list-style-type: none"> • Must be two (2) provided
Signature	<ul style="list-style-type: none"> • Must be signed • Faxed or scanned copies of signed reference forms will be accepted • Email references and other documents without a signature will not be accepted
Printed name, title, and affiliation of referee	<ul style="list-style-type: none"> • Must be completed