

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Email Meeting
March 21, 2025

Present: Jolanta Aleksejuniene, Patrick Culbert, Norm Hutchinson (chair), Jessica Iverson, Anita Kumari, Hedy Law, Anne Phelan, Max Read, John Ries, Andrew Riseman, Jenn Fletcher (minutes)

1. **Adoption of Agenda:** Adopted
2. **Minutes of March 7, 2025 Meeting:** Approved
3. **New Proposals – Category 1**

Faculty of Education Submitted by Donal O'Donoghue / Annabelle Lin
<p>Graduate Certificate in Educational Technology – Relocate to G+PS</p> <ul style="list-style-type: none">Friendly enquiry: In the proposed statement about interrupted studies, what is the rationale for singling out childbirth and care of a child? There are many other personal reasons students may present. <p>Action: Approved</p> <p>Graduate Certificate in Higher Education – Relocate to G+PS</p> <p>Action: Approved</p> <p>LLED_V 506 (3) – Create new course</p> <ul style="list-style-type: none">Confirm whether course will be graded as honours/pass/fail or percentage.Friendly notes:<ul style="list-style-type: none">x_wməθk_wəyəm is misspelled.Arts recommends that their instructors adopt the language on gen AI use following one of the options on this website: https://academicintegrity.ubc.ca/generative-ai-syllabus/. <p>Action: Approved pending grading clarification</p>

Faculty of Land and Food Systems Submitted by Sandra Brown / Virginia Frankian
<p>PLNT_V 541 (3) – Create new course</p> <ul style="list-style-type: none">Friendly recommendations:<ul style="list-style-type: none">Learning objectives are a bit low-level.Add explicit links between the learning objectives, activities and assessments.Providing grades for attendance is not appropriate for a graduate-level course. This should be reshaped into participation. <p>Action: Approved</p>

<p style="text-align: center;">Faculty of Medicine Submitted by Laura Gillis</p>
<p>SPPH_V 590 (3) – Create new course</p> <ul style="list-style-type: none"> • MPH should be M.P.H. in course title. • Course description is not great. • Consider adding the registration restriction to the Calendar entry. • Library Consultation form states this is a 1.5 credit course. Confirm whether this course will be 1.5 credits or 3 credits. • Will students come to the course with prior knowledge of research methodology and methods? Only a very brief overview of various research methods is provided in the course, but students are expected to carry out a research project. • Friendly recommendations: <ul style="list-style-type: none"> ○ x_wməθk_wəy̆əm is misspelled. ○ Learning objectives are written more as what students will do in the course, not what they learn. ○ Add explicit links between the learning objectives and assessments. • Norm to review revised proposal on behalf of committee. <p>Action: Approved pending revisions</p> <p>Master of Public Health – Change program requirements Action: Approved pending approval of SPPH_V 590</p>

4. New Proposals – Category 2

<p style="text-align: center;">Faculty of Land and Food Systems Submitted by Sandra Brown / Virginia Frankian</p>
<p>HUNU_V 576 (4) – Change prerequisite Action: Approved</p> <p>HUNU_V 577 (4) – Change prerequisite Action: Approved</p> <p>HUNU_V 580 (3) – Change prerequisite Action: Approved</p> <p>HUNU_V 579 (12) – Split into 2 6-credit courses, update titles, change prerequisites</p> <ul style="list-style-type: none"> • Pass/Fail grading box must be checked. • Friendly enquiry: Is it going to cause confusion when some students have a 12 credit 579 and other students have a 6 credit 579? Would using two new course numbers avoid that? <p>Action: Approved</p> <p>HUNU_V 581 (3) – Change title, prerequisite Action: Approved</p> <p>HUNU_V 582 (12) – Split into 2 6-credit courses, update titles, change prerequisites</p> <ul style="list-style-type: none"> • Pass/Fail grading box must be checked. • Friendly enquiry: Is it going to cause confusion when some students have a 12 credit

<p>582 and other students have a 6 credit 582? Would using two new course numbers avoid that?</p> <p>Action: Approved</p> <p>HUNU_V 583 (12) – Change title, add description</p> <p>Action: Approved</p> <p>Master of Nutrition and Dietetics – Update overview and program requirements</p> <p>Action: Approved</p>

<p>Faculty of Applied Science Submitted by Carol Jaeger</p>
<p>CHBE_V 550 (3) – Change description</p> <p>Action: Approved</p> <p>CHBE_V 553 (3) – Change description</p> <p>Action: Approved</p> <p>CHBE_V 598 (1) – Add pass/fail to description</p> <ul style="list-style-type: none"> Clarify whether they are seeking to make all sections pass/fail moving forward. <p>Action: Approved pending clarification</p> <p>MECH_V 527 (3-6) – Delete prerequisites</p> <ul style="list-style-type: none"> Could the effective session for this proposal be changed to 25W to avoid scheduling impacts? <p>Action: Approved</p> <p>MEng in Civil Engineering – Change degree parchment</p> <p>Action: Approved</p>

<p>Faculty of Education Submitted by Donal O'Donoghue / Annabelle Lin</p>
<p>EPSE_V 515 (3-6) – Change title and description</p> <p>Action: Approved</p> <p>ETEC_V 522 (3) – Change title</p> <p>Action: Approved</p> <p>ETEC_V 523 (3) – Change title</p> <p>Action: Approved</p> <p>Master of Educational Technology – Clarify ladder information</p> <p>Action: Approved</p>

Next Meeting: Friday, April 4, 2025