

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
January 26, 2024

Present: Jolanta Aleksejuniene, Edmond Cretu, Hedy Law, Bradley Menard, Anne Phelan, Max Read, Andrew Riseman (chair), Jenn Fletcher (minutes)

Regrets: Murray Carlson, Patrick Culbert, Norm Hutchinson, Robert Sindelar

1. **Meeting Chair:** Since Norm was unable to attend, Andrew kindly agreed to chair the meeting.
2. **Adoption of Agenda:** Adopted
3. **Minutes of January 12, 2024 Meeting:** Approved
4. **Business Arising**
 - All proposals submitted to SCC have now been approved and will move on to Senate. Members were informed the proposed new course code for the Master of Global Health was changed to GBLH (previously MGH).
5. **Resubmitted Proposals**

Faculty of Medicine Submitted by Laura Gillis
<p>RHSC 537 (3) – Create new course</p> <ul style="list-style-type: none">• Grading criteria for the research paper are still missing from the syllabus.• Participation grade is high for a graduate course and assessment should focus on participation rather than attendance.• Revised proposal will be reviewed by Andrew. <p>Action: Held</p>

6. New Proposals – Category 1

Faculty of Medicine Submitted by Laura Gillis
<p>SPPH 400 (3) – Change course number (500-level), update description, delete vector</p> <ul style="list-style-type: none">• Committee liked the statement on use of generative AI.• Friendly recommendations:<ul style="list-style-type: none">○ Replace “understand” in learning objective 4 with a more measurable verb.○ Add explicit links between assessments and course learning objectives. <p>Action: Approved</p> <p>SPPH 551 (3) – Create new course</p> <ul style="list-style-type: none">• All instances of “cross-listed” must be replaced with “co-located”.• Spelling of x^wməθk^wəyəm must be corrected.• “Pharmacoepidemiologic” should be replaced with “pharmacoepidemiologic” throughout the proposal.• Friendly recommendations:

- Replace “understand” in the learning objectives with more measurable verbs.
- Detailed descriptions of the assessments and either grading criteria or full grading rubrics must be provided to students. Links between assessments and learning objectives should also be added.

Action: Approved

7. New Proposals – Category 2

Faculty of Medicine Submitted by Laura Gillis
SPPH 500 (3) – Update prerequisites Action: Approved
SPPH 501 (3) – Update prerequisites Action: Approved
SPPH 503 (3) – Update prerequisites Action: Approved
SPPH 504 (3) – Change prerequisites Action: Approved
SPPH 510 (3) – Update prerequisites Action: Approved
SPPH 513 (3) – Update prerequisites Action: Approved
SPPH 514 (3) – Update prerequisites Action: Approved
SPPH 515 (3) – Update prerequisites Action: Approved
SPPH 520 (3) – Update prerequisites Action: Approved
SPPH 528 (3) – Update prerequisites Action: Approved
SPPH 537 (3) – Update prerequisites Action: Approved
SPPH 540 (3) – Update prerequisites Action: Approved
SPPH 541 (3) – Update prerequisites Action: Approved
SPPH 553 (3) – Update prerequisites Action: Approved

SPPH 604 (3) – Update prerequisites

Action: Approved

**Faculty of Education
Submitted by Teresa Dobson**

ECED 532 (3) – Retroactive change to percentage grading

Action: Approved

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Action: Approved

8. SCC Submission Deadlines and GCC Meeting Schedule

- Committee was alerted to a change in the SCC submission deadlines and how that will affect the flow of proposals through the GCC. Alternate dates for the March meetings were discussed. Jenn will work to finalize any changes to the meeting dates in the coming days and circulate revised calendar invites.

Next Meeting: Friday, February 9, 2024