

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
November 24, 2023

Present: Murray Carlson, Patrick Culbert, Norm Hutchinson, Hedy Law, Bradley Menard, Anne Phelan, Max Read, Andrew Riseman, Jenn Fletcher (minutes)

Regrets: Jolanta Aleksejuniene, Edmond Cretu, Robert Sindelar

1. **Adoption of Agenda:** Adopted
2. **Minutes of November 10, 2023 Meeting:** Approved
3. **Business Arising:** Revised FRE 603 proposal has been approved by Norm and will move on to SCC in January. All other proposals reviewed at the last meeting have now been approved by the SCC and will move on to Senate.
4. **Graduate Certificates and Diplomas (Jenny Phelps):** Jenny provided an update on the implementation of policies V-127 and V-128, specifically the graduate-level programs. G+PS is expecting to onboard existing graduate certificates and diplomas over the next couple of years. Beginning in 2024, the GCC will likely review proposals to move these existing programs under G+PS and align them under the new policies.
5. **New Proposals – Category 1**

Faculty of Arts Submitted by Heidi May / Hedy Law
<p>MUSC 548 (3) – Create new course</p> <ul style="list-style-type: none">• This proposal precedes the proposal for the specialization listed in the Calendar entry. Unless the proposal to create this specialization is approved in time to accompany this new course proposal to the SCC, that reference must be deleted.• Friendly recommendations:<ul style="list-style-type: none">○ 30% participation seems high for a graduate course. It does appear to require more than is typically considered participation, so maybe it just needs to be reworded.○ Consider replacing “should” with “are expected to” if these are things students are required to do. <p>Action: Approved with revisions to Calendar concurrent registration reference</p> <p>PPGA 569 (3) – Create new course Action: Approved</p>

Faculty of Medicine Submitted by Laura Gillis
<p>RHSC 537 (3) – Create new course</p> <ul style="list-style-type: none">• Effective session must be changed to 24W.• Calendar description could be deleted. At a minimum, it must be pared down.• Calendar prerequisite line as worded is not helpful. Proponents must revise to make

clear to student the background required to be successful in the course.

- Learning objectives beginning with describe or discuss are at a low level for a graduate course and should be revised.
- Grading criteria for the research paper must be added. Links between this assignment and the course learning objectives were not clear. Proponents should consider these links as they work to revise the learning objectives.
- Wording throughout could be tightened up as there is a lot of repetition and redundancy.

Action: Held

6. New Proposals – Category 2

**Faculty of Medicine
Submitted by Laura Gillis**

SPPH 500 (3) – Update prerequisites

- Calendar will read “Prerequisite:” regardless of the number of prerequisite courses listed. This also applies to all other prerequisite updates below.

Action: Approved

SPPH 501 (3) – Update prerequisites

Action: Approved

SPPH 502 (3) – Delete prerequisite line

Action: Approved

SPPH 503 (3) – Update prerequisites

Action: Approved

SPPH 504 (3) – Update prerequisites

Action: Approved

SPPH 510 (3) – Update prerequisites

Action: Approved

SPPH 512 (3) – Update prerequisites

Action: Approved

SPPH 513 (3) – Update prerequisites

Action: Approved

SPPH 514 (3) – Update prerequisites

Action: Approved

SPPH 515 (3) – Update prerequisites

Action: Approved

SPPH 520 (3) – Update prerequisites

Action: Approved

SPPH 535 (3) – Delete equivalency

Action: Approved

SPPH 540 (3) – Update prerequisites

Action: Approved

SPPH 543 (3) – Update prerequisites

Action: Approved

SPPH 569 (3) – Delete credit exclusion

Action: Approved

SURG 542 (3) – Delete prerequisite

- Effective session will need to change to 24W.

Action: Approved

WACH 549 (18) – Change to pass/fail grading

Action: Approved

Next Meeting: Friday, January 12, 2024