

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
May 19, 2023

Present: Jolanta Aleksejuniene, Charlyn Black, Patrick Culbert, Hedy Law, Karin Mickelson, Catherine Rawn, Max Read, Andrew Riseman, Elicia Salzberg, Robert Sindelar, Rebecca Yip, Jenn Fletcher (minutes)

Regrets: Atul Aravindakshan, Edmond Cretu, Norm Hutchinson, Bradley Menard

1. Adoption of Agenda: Adopted

2. Minutes of April 14, 2023 Meeting: Approved

3. Business Arising:

- Karin Mickelson assumed the role of chair for this meeting.
- Jenn confirmed all category 1 proposals approved at the previous meeting have now been approved by Senate.

4. Resubmitted Proposals

Faculty of Applied Science Submitted by Carol Jaeger
<p>CHBE 572 (3) – Create new course</p> <ul style="list-style-type: none">• Committee appreciated the work put into this revised syllabus.• Friendly recommendation: High level objectives should be revised to ensure they are actually learning objectives and that students will understand what is expected of them in the course. <p>Action: Approved</p>

5. New Proposals – Category 1

Faculty of Education Submitted by Teresa Dobson
<p>ETEC 534 (3) – Create new course</p> <ul style="list-style-type: none">• Friendly recommendation: several learning objectives are not really learning objectives but activities students will complete during the course. These should be revised.• Assessment criteria must be added for each of the assignments.• Revisions will be reviewed by the chair on behalf of the committee. <p>Action: Held</p> <p>ETEC 581 (3) – Create new course</p> <ul style="list-style-type: none">• Program should consider adding registration restriction to the Calendar entry.• Learning outcome listed are not really learning outcomes and must be revised. There is good information in the rubrics provided that could be incorporated to reframe these as learning outcomes.• Grading guidelines are inconsistent with approved grading scale for master's students

and must be revised.

- Revisions will be reviewed by the chair on behalf of the committee.

Action: Held

KIN 501 (3) – Create new course

- Calendar description does not add information and should be revised or removed.
- Recommended background noted in the syllabus should also be included in the Calendar description.
- Learning objectives must be revised to make them true learning objectives.
- Grading criteria for assignments must be added.
- UBC Policy on Plagiarism link should direct students to the official UBC website, not G+PS.
- Is the policy on late assignments consistent with UBC's and the Faculty of Education's accommodation policies?
- Revisions will be reviewed by the chair on behalf of the committee.

Action: Held

6. New Proposals – Category 2

Faculty of Pharmaceutical Sciences
Submitted by Olivia Zhao

PHAR 522 (1) – Change course title and description

Action: Approved

Next Meeting: Friday, June 23, 2023