

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
February 10, 2023

Present: Atul Aravindakshan, Charlyn Black, Edmond Cretu, Norm Hutchinson, Heidi May, Bradley Menard, Karin Mickelson, Catherine Rawn, Andrew Riseman, Elicia Salzberg, Robert Sindelar, Jenn Fletcher (minutes)

Regrets: Jolanta Aleksejuniene, Patrick Culbert, Max Read

1. **Adoption of Agenda:** Adopted
2. **Minutes of January 13, 2023 Meeting:** Approved
3. **Business Arising:** None
4. **Resubmitted Proposals – Category 1**

Faculty of Medicine Submitted by Ruby Chow
<p>MEDI 590 (3) – Change course description, broaden prerequisites</p> <ul style="list-style-type: none">• Remind proponents that the prerequisite statement as written cannot be programmed in SISC or Workday. Students and the program will need to ensure students have the required background.• Friendly recommendation: All learning objectives use the verb “understand”, which probably does not capture the depth of learning actually expected of students. The learning objectives should be revised. <p>Action: Approved</p> <p>SPPH 548 (3) – Create new course</p> <ul style="list-style-type: none">• Friendly: Committee appreciates this course is part of a professional program and that there are externally-provided competencies they are trying to address. Proponents are advised that UBC also has requirements for syllabi and one of those requirements is the inclusion of a set of learning objectives. Learning objectives typically begin with the stem “By the end of this course, students will be able to”.• Remind Medicine that in future proposals must be submitted in a format with which committee members can directly interact; required content contained in images pasted into the proposal document are not acceptable. <p>Action: Approved</p>

5. **New Proposals – Category 1**

Faculty of Forestry Submitted by Patrick Culbert
<p>FRST 575 (3) – Create new course</p> <ul style="list-style-type: none">• Friendly recommendations:<ul style="list-style-type: none">○ Introductory paragraph for learning objectives seems to assume there will be no Indigenous students in the class and should be revised.

- Learning objectives should be reviewed to ensure they are measurable and that they are all truly learning objectives.
- Evaluation criteria are missing and should be added.
- Proponents should be reminded that prerequisites will be hard checked in Workday and students who did not have any of the UBC prerequisites will be unable to self-register.

Action: Approved

Faculty of Arts
Submitted by Catherine Rawn / Heidi May

ASIA 551 (3-18) – Create new course

- Add a statement to the rationale confirming the course will only ever be offered as a 3-credit course.

Action: Approved

ASIA 552 (3-18) – Create new course

- Add a statement to the rationale confirming the course will only ever be offered as a 3-credit course.

Action: Approved

CRWR 523 (3-6) – Create new course

- Add a statement to the rationale explaining that the proposed variable credit is to enable students to potentially take two different versions of the course.
- Friendly recommendations:
 - A few references to a 6-week schedule remain and should be revised to reflect the 13-week schedule.
 - Evaluation criteria for the virtual field trip should be added for consistency.

Action: Approved

CRWR 531 (3) – Create new course

- Friendly recommendations:
 - There is little Information about assessment criteria for the assignments and the instructor should consider including this so students better understand how they will be graded in the course.
 - Has the School considered having the Office of the University Council review their Content Advisory Policy? The Senate Office would be able to assist with such a review if the School's Head would like to pursue this.

Action: Approved

LING 560 (3) – Create new course

Action: Approved

Master of Social Work – Delete two-year program option

- Members expressed disappointment that this potential pathway into the field had been discontinued due to financial constraints.

Action: Approved

6. New Proposals – Category 2

**Faculty of Medicine
Submitted by Ruby Chow**

GENE 501 (3) – Delete course

Action: Approved

GENE 502 (3) – Delete course

Action: Approved

GENE 549 (6/12) c – Delete course

Action: Approved

GENE 649 (0) – Delete course

Action: Approved

Next Meeting: Friday, March 3, 2023