

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
January 13, 2023

Present: Jolanta Aleksejuniene, Patrick Culbert, Norm Hutchinson, Heidi May, Bradley Menard, Karin Mickelson, Max Read, Andrew Riseman, Elicia Salzberg, Jenn Fletcher (minutes)

Regrets: Atul Aravindakshan, Charlyn Black, Edmond Cretu, Catherine Rawn, Robert Sindelar

Guests: Leanne Currie, Teresa Tan

1. **Adoption of Agenda:** Adopted
2. **Minutes of November 25, 2022 Meeting:** Approved
3. **Business Arising:** None
4. **New Proposals – New Programs**

School of Nursing Submitted by Leanne Currie / Abdul-Fatawu Abdulai
Graduate Certificate in Clinical Informatics – Create new program Action: Approved
NURS 535 (3) – Create new course <ul style="list-style-type: none">• Statements regarding EDI-I content in the course rationales is perhaps overstated and could be toned down a little.• Link to Grade Assignment Guidelines from the School of Nursing should be fixed. Action: Approved
NURS 536 (3) – Create new course <ul style="list-style-type: none">• Statements regarding EDI-I content in the course rationales is perhaps overstated and could be toned down a little.• Link to Grade Assignment Guidelines from the School of Nursing should be fixed. Action: Approved
NURS 537 (3) – Create new course <ul style="list-style-type: none">• Statements regarding EDI-I content in the course rationales is perhaps overstated and could be toned down a little.• Link to Grade Assignment Guidelines from the School of Nursing should be fixed. Action: Approved

5. **Resubmitted Proposals – Category 1**

Faculty of Applied Science Submitted by Carol Jaeger / Britt Murray
CPEN 514 (3) – Create new course <ul style="list-style-type: none">• Concerns remain about the learning outcomes and their suitability for a graduate

level course. Introductory paragraph under Course Learning Outcomes must be revised to reflect that there is a single list of learning outcomes. The list of learning outcomes must be pared down to a manageable set and care taken to ensure the verbs chosen are appropriate and measurable.

- How did the proponents try to engage with the Faculty of Science about this specific course?

Action: Held

CPEN 534 (3) – Create new course

- Learning objectives have been revised and are now appropriate.
- How did the proponents try to engage with the Faculty of Science about this specific course?

Action: Approved pending response to question posed

6. New Proposals – Category 1

Faculty of Medicine Submitted by Ruby Chow

RHSC 591 (3) – Create new course

- Friendly recommendations:
 - Learning objectives are weak for a graduate course and do not reflect the depth and nuance of the course. Consider revising these.
 - Check the spelling of laissez-faire

Action: Approved

SPPH 548 (3) – Create new course

- Course description is unusual and should probably be removed or replaced with a list of topics the course will cover.
- Proponents are asked to use the competencies mentioned in the syllabus to create specific learning objectives or outcomes for this course.
- Expanded description of assignments is required. Evaluation criteria should also be added.

Action: Held

SPPH 564 (3) – Create new course

- Course description is unusual and should probably be replaced with a list of topics the course will cover.
- Friendly recommendation: Assessment criteria for assignments should be added to the syllabus.

Action: Approved pending response regarding Calendar course description

Faculty of Education Submitted by Teresa Dobson /Gokhan Basbug

ECED 532 (3) – Create new course

- Discussions of assessment criteria for assignments point to Canvas, which committee cannot access. Brief statement regarding assessment criteria for assignments must be added.
- Friendly recommendation: some of the learning objectives in the list are really more

learning activities. List should be reviewed and revised. Committee recommends using the more typical stem “upon completion of this course the student will *be able to...*”

- Norm to review on behalf of the committee

Action: Held

ECED 533 (3) – Create new course

Action: Approved

MA, MEd in Early Childhood Education – Change program requirements

- Program requirement b should probably be “6 ECED elective credits”

Action: Approved

LLED 551 (3) – Create new course

- Degree referenced in Rationale should be corrected (MEd in Literacy Education, not Masters in Literacy Education).
- Friendly recommendation: Learning objectives are written at a low level for a graduate course. These should be strengthened.

Action: Approved

Faculty of Forestry
Submitted by Patrick Culbert / Jorma Neuvonen

Master of Urban Forestry Leadership – Add part-time option

Action: Approved

Sauder School of Business
Submitted by Elicia Salzberg

Master of Business Administration – Create new Climate Career Track

- Friendly recommendation: Learning objectives in the pilot courses are weak for a graduate level course and should be raised.
- Forestry would appreciate being consulted when the courses are presented for Senate approval.
- Faculty is advised to continue thinking about the way they present program requirements in the Academic Calendar in light of the governance issues Bradley raised.
- Committee also discussed the inclusion of pilot courses in the requirements for this new Career Track.

Action: Approved

Faculty of Arts
Submitted by Catherine Rawn / Heidi May

HIST 525 (3) – Create new course

- Strongly recommend reframing the rationale to be from a positive point of view, as it is currently quite pessimistic about the field.
- Proposed Calendar course description doesn’t add much information and should be removed or pared down.

- Friendly recommendation: Might there be an opportunity for additional practical courses in the program? Perhaps looking at how History is done differently in different contexts (for example, in government, in education, etc.).

Action: Approved pending revisions

7. Resubmitted Proposals – Category 2

Faculty of Arts Submitted by Catherine Rawn / Heidi May
PhD in History – Change program requirements Action: Approved

8. New Proposals – Category 2

Faculty of Education Submitted by Teresa Dobson /Gokhan Basbug
Master of Museum Education – Change program requirements <ul style="list-style-type: none">• In preparation for the transition to Workday, all slashes in credit values should be changed to dashes. Action: Approved

Next Meeting: Friday, January 27, 2023