

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
November 25, 2022

Present: Charlyn Black, Edmond Cretu, Norm Hutchinson, Heidi May, Bradley Menard, Karin Mickelson, Max Read, Andrew Riseman, Elicia Salzberg, Robert Sindelar, Jenn Fletcher (minutes)

Regrets: Atul Aravindakshan, Jolanta Aleksejuniene, Patrick Culbert, Catherine Rawn

1. **Adoption of Agenda:** Adopted
2. **Minutes of November 4, 2022 Meeting:** Approved
3. **Business Arising:** Bradley advised that, moving forward, the Senate Office advises including a credit exclusion statement in cases where a course equivalency is noted in the Calendar course description. This will provide added clarity for students.
4. **New Proposals – Category 1**

Faculty of Science Submitted by Norm Hutchinson / Nancy Cook
BIOL 539 (3) – Create new course <ul style="list-style-type: none">• “Techniques” should be capitalized in the course title. Action: Approved

Faculty of Arts Catherine Rawn / Heidi May
CRWR 525 (3-6) – Create new course <ul style="list-style-type: none">• If other environmental writing issues being considered, as is suggested by the course description, then the proponents may want to change the course title to broaden its potential scope.• Friendly suggestion: provide students with additional information about the final portfolio and how they might go about deciding what to include. Action: Approved

Faculty of Applied Science Submitted by Carol Jaeger / Britt Murray
CPEN 514 (3) – Create new course <ul style="list-style-type: none">• Consult from Faculty of Science must be provided.• Breakdown of learning objectives into essential and advanced should be revisited. Some students may interpret the advanced objectives as optional, which does not appear to be the case given the assessments. Syllabus must be revised to provide a single set of expected learning outcomes. Some of the existing outcomes are also framed at a low level for a graduate course so proponents should select appropriate

verbs to raise them to the expected level.

Action: Held

CPEN 534 (3) – Create new course

- Consult from Faculty of Science must be provided.
- Learning objectives are rather low for a graduate level course. These should be revised to raise them to a level appropriate for a graduate course.
- Grading criteria for the assessments are missing and must be added.

Action: Held

5. New Proposals – Category 2

Faculty of Science Submitted by Norm Hutchinson / Nancy Cook
BIOL 503 (3) – Add reference to Faculty of Science Credit Exclusion List Action: Approved
BIOL 509 (3) – Add reference to Faculty of Science Credit Exclusion List Action: Approved
PhD in Atmospheric Science – Change program requirements Action: Approved

Faculty of Arts Catherine Rawn / Heidi May
PhD, MA in Cinema and Media Studies – Update program requirements Action: Approved
MFA in Film Production – Update program requirements Action: Approved
MFA in Film Production / Creative Writing – Update program requirements Action: Approved
Master of Library and Information Studies – Delete Human Computer Interaction sub-specialization (G+PS page) Action: Approved
Master of Library and Information Studies – Delete Human Computer Interaction sub-specialization (iSchool page) Action: Approved

Faculty of Applied Science Submitted by Carol Jaeger / Britt Murray
CHBE 564 (3) – Change credit exclusion statement Action: Approved

CIVL 519 (3) – Delete prerequisite

- Proponents should consider adding a general statement about the background expected or changing the current prerequisite to a recommended prerequisite rather than deleting it completely. This would alert students to the fact that this background is expected without blocking their self registration.

Action: Approved

CIVL 556 (3) – Delete prerequisite

- Proponents should consider adding a general statement about the background expected or changing the current prerequisite to a recommended prerequisite rather than deleting it completely. This would alert students to the fact that this background is expected without blocking their self registration.

Action: Approved

CIVL 562 (3) – Delete prerequisite

- Proponents should consider adding a general statement about the background expected or changing the current prerequisite to a recommended prerequisite rather than deleting it completely. This would alert students to the fact that this background is expected without blocking their self registration.

Action: Approved

ELEC 542 (3) – Change course title

Action: Approved

ELEC 581 (3) – Change course number, update credit exclusion, add prerequisite alternatives

Action: Approved

ELEC 582 (3) – Change course title

Action: Approved

NAME 501 (2) – Increase credit value

- With the movement of material from NAME 502 to NAME 501, the proponents should double-check to ensure the topics listed in each Calendar description are still appropriate.

Action: Approved

NAME 502 (4) – Decrease credit value

- With the movement of material from NAME 502 to NAME 501, the proponents should double-check to ensure the topics listed in each Calendar description are still appropriate.

Action: Approved

**Faculty of Medicine
Submitted by Ruby Chow**

MEDI 590 (3) – Change course description, broaden prerequisites

- Course content seems to be changing significantly. This appears to be a more substantive change and should probably be submitted as a category 1 proposal.
- Unnecessary language should be removed from the description.
- “Permission of course coordinator is also acceptable.” should be deleted from the prerequisite as this is always implied.

Action: Held

SPPH 508 (6) – Delete prerequisites

- “Pass/Fail” should be added to the Calendar course description.
- Course description should be revised to remove unnecessary language.

Action: Approved

PhD and MSc in Women+ and Children’s Health – Update program requirements

Action: Approved

Next Meeting: Friday, January 13, 2023