ASSOCIATE DEAN, POLICY, *Pro tem*
THE FACULTY OF GRADUATE & POSTDOCTORAL STUDIES

Graduate & Postdoctoral Studies invites applications for the position of Associate Dean, Policy, *pro tem*. This is a 6-month, term position with a 30% time commitment, and will start as soon as the individual is available, and no later than July 15, 2024.

The Associate Dean, Policy, *pro tem* will provide academic leadership in supporting graduate programs, working collaboratively to:

- Oversee the G+PS office’s role in academic unit reviews.
- Chair the Graduate Academic Policy Committee and oversee the development and alteration of UBC policies relevant to graduate education.
- Provide academic decision-making and support, and handle requests for exceptions to policy areas in areas including but not limited to doctoral examination processes, supervisory committee membership, and thesis-related issues.
- Serve as the Faculty representative on the UBC Conflict of Interest Committee.
- Additional responsibilities as required.

The incumbent’s work and activities will be integrated with broader efforts by the G+PS Dean’s office, including those related to graduate supervision, student financial support, EDI, student well-being, student development, and academic oversight.

Candidates should be tenured UBC faculty members with accomplished experience and interest in graduate education, preferably, as a graduate program director. An administrative stipend and/or funding for either teaching release or research support are provided.

Questions about this position may be directed to the Dean, *pro tem*, Dr. Michael Hunt (graduate.dean@ubc.ca), and interested applicants should send a CV and cover letter including a summary of relevant experience directly to Dr. Hunt.

*A review of applications will begin the week of May 1, 2024. However, applications will be accepted until the position is filled.*