

# UBC Bursary Application

1. Use your CWL to log into lfsm.ubc.ca
2. You will be directed to the Home page. Click on the Waffle Menu at the top right corner, then click on “LFSM-Award Application”.

**Important Notes for June to September 2024 period:**  
Welcome to LFSM, a student award management tool where you can review your award offers and history.  
Between June to September 2024, please use LFSM to review and accept awards for 2024/25 Winter Session only. During this period, LFSM may not show you a complete or accurate award history.  
Please continue to review SSC for 2024 Summer Session and prior sessions award offer and history.  
By October 2024, you can expect to see your full, accurate award history of up to 7 years in LFSM.

### Awards and Financial Assistance

▼ Offered Awards

Select an award assignment to accept or decline it

Q Search Award Assignments

Award Offer Status	Award Cycle	Award Number	Award Name	Award Description	Award Offer Amount (CAD\$)
No Award Assignments					

▼ Award and Financial Assistance

Q Search Award Assignments

Letter	Award Type	Award Offer Status	Award Cycle	Award Number	Award Name	Award Description	Award Offer Amount (CAD\$)
	Fellowship	Accepted	2024S	102970			\$550.00
	Scholarship	Accepted	2023W	102839			\$650.00
	Bursary	Accepted	2023S	103136			\$550.00
	Bursary	Accepted in Title Only	2023W	103136			\$0.00
	Scholarship	Accepted	2023W	102838			\$500.00

3. Once you are in the LFSM-Award Application app, you will see “My Financial Profiles” in the left navigation menu. Financial Profile is the award application for UBC Bursary.

Manage My Student Financial Profiles

« < 1 - 0 of 0 > »

4. Click on the + Button at the top right corner to start a new Financial Profile: UBC Bursary application.

Manage My Student Financial Profiles

New Student Financial Profile - Action to create a new Student Financial Profile

« < 1 - 0 of 0 > »

5. A pop-up window will display the Financial Profile: UBC Bursary application. The first two sections, “Welcome” and “Before you Apply”, include information that you must read through. Indicate that you have read and understood the information by checking the checkbox at the bottom of each section.

## Financial Profile



Welcome



Before you Apply



Bursary Cycle

### Contact us

If you have questions or need help completing this application, contact us at:

- » **Vancouver:** Contact an [Enrolment Services Advisor](#)
- » **Okanagan:** Contact [Student Services](#)

### Tips for applying

- » The application takes about 30 minutes to complete.
- » Use the menu on the left side of the screen to navigate through all the sections in the form.
- » Gather all relevant financial information before you start the application. You'll need the same documents you needed for your student loan application.
- » Click on the  if you have a question about the application.
- » Sign up for [direct deposit](#) to get your bursary funds deposited directly into your bank account.

### Important information about your application

- » Report all financial information accurately and honestly. Keep all relevant receipts and documents for 18 months after you apply. Bursary applications are subject to audits.
- » Students who apply for a bursary with inaccurate or false information will be subject to disciplinary action and may have their bursary funding reduced or cancelled. Read more in the Before You Apply section of this application.
- » Keep your confirmation number in a safe place.

I have read and understood the information above.



CANCEL

6. You can navigate to the next section of the Financial Profile by clicking on the section icon and header on the left.

## Financial Profile

Welcome

Before you Apply

Bursary Cycle

### Please Read Carefully

The UBC Bursary Program guidelines determine student unmet financial need through UBC's Common Assessment Mechanism, which is based on StudentAid BC policies. All students must submit a bursary application by the deadline.

### Eligibility

Not all students who receive Canadian government student loans are eligible for UBC Bursary Program funding. The University will determine the amount of money you may be eligible to receive. Bursaries are based on financial need and are normally awarded only after a student has exhausted all other sources of funding including Canada Student Loans and Provincial Assistance. You must notify us immediately of any changes to your financial situation even after you have submitted your bursary application.

To apply for a bursary, you must:

1. Be a Canadian citizen, permanent resident or have refugee status
2. Be attending full-time and receiving full-time Canadian government student loans for the same study period you are applying for bursary support
3. Have received confirmation of enrolment for your Canadian government student loan by the bursary deadline
4. Submit a bursary application that is concurrent with the loan period and study period by the deadline
5. Have an assessed unmet financial need using the provincial need assessment calculation based on StudentAid BC policies regarding income and assets
6. Be enrolled in an eligible program studying in a full-time course load
  - » Okanagan Campus [Course Load Guide](#)
  - » Vancouver Campus [Course Load Guide](#)

### Programs that don't qualify for bursary funding

- » UBC Co-op terms. Bursary funding awarded to students enrolling in co-op term(s) will be adjusted. You may be required to repay a portion of any bursary money received, if co-op is added after bursary disbursement.
- » Non-Degree Studies programs: Certificate, Diploma, Unclassified, Visiting, Access Studies, and Qualifying Year.

CANCEL

7. After completing the review of the Welcome and Before you Apply sections, you will select the Bursary Cycle to start your Bursary application.

## Financial Profile

Welcome

Before you Apply

Bursary Cycle

Select a bursary cycle to create a student's financial profile



Close Date: 2024-09-16 11:59:00 PM



Status

Open



Updated by

8. After selecting the Bursary Cycle to start your application, the left navigation menu will display all the sections of the Bursary application.

2024 Winter Session **Financial Profile**

**Application Deadline**  
Your application deadline is **2024-09-16**

Select a bursary cycle to create a student's financial profile

Close Date	Status	Updated by
2024-09-16 11:59:00 PM	Open	

**Welcome**

**Before you Apply**

**Bursary Cycle**

Your Information

Expenses

Resources

Student Declaration

CANCEL SAVE DRAFT SUBMIT

9. Click through each section of the application to fill out the information. When the section is complete, the icon in the left navigation menu will turn green.

2024 Winter Session **Financial Profile**

**Application Deadline**  
Your application deadline is 2024-09-16

- Welcome
- Before you Apply
- Bursary Cycle
- Your Information**
- Expenses
- Resources
- Parent/Guardian

**Personal** ✔ This section is complete

	SOCIAL INSURANCE NUMBER	CITIZENSHIP	RESIDENCY STATUS
	BIRTHDAY	INTERNATIONAL STUD. STATUS	

**What is your Marital Status?** ⓘ\*

Single

**Do you identify yourself as an Indigenous person of Canada?** ⓘ\*

Yes  No

**Are you a student with a permanent disability that affects your studies on a daily basis? You must meet the definition of a permanent disability to be eligible to apply for StudentAid BC permanent disability funding.** \*

Yes  No

**Will you have been out of high school for more than 48 months (4 years) when classes start?** \*

Yes  No

**In the time since you left high school to your first day of classes, have you spent two periods of 12 continuous months each, in the full-time labour force as defined within the "Tool Tie" ⓘ\***

CANCEL SAVE DRAFT SUBMIT

- You can click on “Save Draft” at any time after you start filling out the application.

2024 Winter Session **Financial Profile**

**Application Deadline**  
Your application deadline is 2024-09-16

[Welcome](#)
[Before you Apply](#)
[Bursary Cycle](#)
[Your Information](#)
[Expenses](#)
[Resources](#)
[Parent/Guardian](#)

**Personal** ✔ This section is complete

	SOCIAL INSURANCE NUMBER	CITIZENSHIP	RESIDENCY STATUS
	BIRTHDAY	INTERNATIONAL STUD. STATUS	

What is your Marital Status? \*

Single

Do you identify yourself as an Indigenous person of Canada? \*

Yes  No

Are you a student with a permanent disability that affects your studies on a daily basis? You must meet the definition of a permanent disability to be eligible to apply for StudentAid BC permanent disability funding. \*

Yes  No

Will you have been out of high school for more than 48 months (4 years) when classes start? \*

Yes  No

In the time since you left high school to your first day of classes, have you spent two periods of 12 continuous months each, in the full-time labour force as defined within the “Tool Tin”?

CANCEL SAVE DRAFT SUBMIT

- After clicking “Save Draft”, you can find your application draft in the “My Financial Profiles” section on the main page of the LFSM-Award Application app. Click on the pen icon to continue filling out your application.

THE UNIVERSITY OF BRITISH COLUMBIA

My Financial Profiles

Manage My Student Financial Profiles

1	Status In Progress	Learner	UBC Bursary Cycle 2024 Winter	
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« 1-1 of 1 »

Manage My Student Financial Profiles

1	Status In Progress	Learner	UBC Bursary Cycle 2024 Winter	
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Update Student Financial Profile - Action to update a Student Financial Profile

- If you see a “?” icon next to the question, you can click on it to display more information about the question.

2024 Winter Session 2 **Financial Profile**

Application Deadline  
Your application deadline is 2024-09-16

Welcome

Before you Apply

Bursary Cycle

Your Information

Expenses

Resources

Parent/Guardian

For questions where a dollar amount is required, put a 0 if your answer is none.

Income/Assets/Additional Resources

Enter your reported total income from line 15000 of your previous year's Income Tax Return. If you did not file a 2023 Income Tax Return, enter your total income from all sources both inside AND outside of Canada, and submit your Income Tax Return to CRA as soon as possible. ⓘ\*

\$

Click to show information

Please enter total income

How much merit-based scholarships or need-based bursaries, including provincial government scholarships, will you receive for and/or during the study period? Do not include your UBC General Bursary funding. ⓘ\*

\$

Please enter awards received

How much funding will you receive from government funding (e.g. E.I. training allowance, social assistance payments intended to cover education related costs)? Do not include your government student loan/grant funding. ⓘ\*

\$

Please enter government funding

How much funding will you receive from all non-government (private sector) sources (e.g. employers, sponsors, etc)? ⓘ\*

\$

Please enter private sector funding

CANCEL SAVE DRAFT SUBMIT

2024 Winter Session 2 **Financial Profile**

Application Deadline  
Your application deadline is 2024-09-16

Welcome

Before you Apply

Bursary Cycle

Your Information

Expenses

Resources

Parent/Guardian

For questions where a dollar amount is required, put a 0 if your answer is none.

Income/Assets/Additional Resources

Enter your reported total income from line 15000 of your previous year's Income Tax Return. If you did not file a 2023 Income Tax Return, enter your total income from all sources both inside AND outside of Canada, and submit your Income Tax Return to CRA as soon as possible. ⓘ\*

Total Income Information

Enter the amount from line 15000 of your 2023 Income tax return. If you did not file a Canadian Income Tax Return for 2023, enter your total 2023 income from all sources both inside and outside Canada, which includes employment, pension investment, rental, RRSP, foster parent, net professional income, workers' compensation, employment insurance and disability assistance. Convert foreign currency into Canadian dollars. And File your Income Tax Return as soon as possible, because the information will be required if you are selected for an audit.

\$

Please enter total income

How much merit-based scholarships or need-based bursaries, including provincial government scholarships, will you receive for and/or during the study period? Do not include your UBC General Bursary funding. ⓘ\*

\$

Please enter awards received

How much funding will you receive from government funding (e.g. E.I. training allowance, social assistance payments intended to cover education related costs)? Do not include your government student loan/grant funding. ⓘ\*

\$

Please enter private sector funding

CANCEL SAVE DRAFT SUBMIT

10. When you have completed all sections of the Financial Profile: UBC Bursary application, you will need to read through the Terms and Conditions and check the declaration before you can submit your application.

**Application Deadline**  
Your application deadline is **2024-09-16**

- Welcome
- Before you Apply
- Bursary Cycle
- Your Information
- Expenses
- Resources
- Parent/Guardian Information
- Student Declaration**

**Terms and Conditions**

By submitting this application, you are agreeing to the following terms and conditions:

1. I have read the information on the Bursary Program website (the "Website"). I understand that the Website may be amended at any time without notice to me. I understand that if at any time there is a discrepancy between the Website and these terms and conditions, the Website takes precedence.
2. I acknowledge that the information provided on this application will determine my eligibility for financial need-based assistance administered by UBC, and I confirm that this information was, to the best of my knowledge, true and accurate at the time of application. If any of the information provided on this application should change, I understand that it is my responsibility to advise Enrolment Services on Vancouver campus or Student Services on Okanagan campus of any such changes.
3. I understand that my bursary application may be subject to audit and that misrepresentation of my financial situation may result in the loss of bursary eligibility and potentially further disciplinary action.
4. For the purposes of verifying and/or investigating information pertaining to this application and any related documents, I authorize the University to share this information with the lenders and administrators of government student loan programs.
5. If awarded a bursary, I authorize the University to: (i) share information about my award with University faculty and staff on a "need to know" basis; and (ii) disclose to award donors my name, contact information (mailing address, telephone number and email address), year and program of study, and other information relevant to the requirements of the award, for the purpose of maintaining donor relations and informing the donor about the impact of their generosity. I understand that my award will otherwise be kept confidential to the extent authorized by law.
6. I understand that in order to be considered for bursaries, I need my enrolment confirmed by my provincial student loan provider for my current session before the bursary deadline.
7. I understand that UBC bursaries can be recalled if a student's financial and/or academic situation changes. I will be prepared to repay back all or some of the bursary monies received, based on changes in circumstance up to 18 months of when the bursary is paid, back to my student account.

I declare that all information submitted in this application is true and accurate.

CANCEL SAVE DRAFT

SUBMIT



**Application Deadline**  
Your application deadline is **2024-09-16**

- Welcome
- Before you Apply
- Bursary Cycle
- Your Information
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3. I understand that my bursary application may be subject to audit and that misrepresentation of my financial situation may result in the loss of bursary eligibility and potentially further disciplinary action.
4. For the purposes of verifying and/or investigating information pertaining to this application and any related documents, I authorize the University to share this information with the lenders and administrators of government student loan programs.
5. If awarded a bursary, I authorize the University to: (i) share information about my award with University faculty and staff on a "need to know" basis; and (ii) disclose to award donors my name, contact information (mailing address, telephone number and email address), year and program of study, and other information relevant to the requirements of the award, for the purpose of maintaining donor relations and informing the donor about the impact of their generosity. I understand that my award will otherwise be kept confidential to the extent authorized by law.
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**Date Signed**  
July 26, 2024

I declare that all information submitted in this application is true and accurate.

CANCEL SAVE DRAFT

SUBMIT

11. After submitting your Financial Profile: UBC Bursary application, you can find the application in the My Financial Profiles page of the LFSM-Award Application app.

If the application deadline has not passed, you can click on the pen icon to edit the application and submit it with any updated information. However, once the application deadline has passed, you will not be able to edit the application.



**Manage My Student Financial Profiles**



1	Status Submitted ✓	Learner	UBC Bursary Cycle 2024 Winter		
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