

UBC Graduate and Postdoctoral Studies

Registering in courses from a saved schedule

About course registration in Workday

There are 2 primary ways you can register for courses in Workday:

1. Create a saved schedule and register all your courses at once.
2. Register for individual courses one at a time.

Before registering in courses

If you choose to register all your courses using a saved schedule, make sure to edit your saved schedule, and resolve alerts, conflicts, and holds on your record before registration opens. This can help to prevent issues during your registration process.

1. Go to your saved schedules. If you're not sure how to find it, follow this tutorial.
2. On the "View My Saved Schedules" page, you'll find a summary of the course sections you have added under each saved schedule in table format.
3. Review the saved schedule to make sure you have selected the correct course section(s).
4. Check that you've resolved all the alerts, if applicable. For help on managing saved schedule alerts, follow this tutorial.

UBC Graduate and Postdoctoral Studies

View My Saved Schedules

Student: [Raja Demo \(TEST02\)](#)

Academic Period: 2024-25 Winter Term 1 (UBC-V)

▼ **Bachelor of Arts (Vancouver) (B.A.)**

Saved Schedule:

Saved Schedule Name: Test Schedule T1

8 items

Course	Grading Basis	Credits	Section	Section Status	Instructional Format	Instructor	Start Date	End Date	Meeting Patterns
ENGL_V 110 - Approaches to Literature and Culture	Graded	3	ENGL_V 110-AUT001 - Approaches to Literature and Culture	Open	Lecture	Bronwyn Malloy Tiffany Porter	2024-09-03	2024-12-05	2024-09-03 - 2024-12-05 Mon Wed 9:00 a.m. - 10:00 a.m. LSK-Floor 2-Room 200
			ENGL_V 110-AUTL1 - Approaches to Literature and Culture	Open	Discussion	Adam Frank	2024-09-03	2024-12-05	2024-09-03 - 2024-12-05 Fri 9:00 a.m. - 10:00 a.m.
FIPP_V 101 - Introduction to the History of Film Production	Graded	3	FIPP_V 101-001 - Introduction to the History of Film Production	Waitlist	Lecture	Bar Anderson	2024-09-03	2024-12-02	2024-09-03 - 2024-12-02 Mon 9:00 a.m. - 9:30 a.m. LANGU-Floor 3 & 4-Room 345
			FIPP_V 101-LL2 - Introduction to the History of Film Production	Waitlist	Laboratory		2024-09-03	2024-12-02	2024-09-03 - 2024-12-02 Mon 12:00 p.m. - 12:30 p.m.
PSYC_V 217 - Research Methods		3	PSYC_V 217-001 - Research Methods	Open	Lecture		2024-09-03	2024-12-06	2024-09-03 - 2024-12-06 Mon Wed Fri 9:00 a.m. - 9:30 a.m. GRADM-Floor 2-Room 2000
CRWR_V 213 - Introduction to Writing for the New Media	Graded	0	CRWR_V 213-STTCAP - Introduction to Writing for the New Media	Open	Lecture - ...		2024-09-03	2024-12-05	2024-09-03 - 2024-12-05 Thu 3:30 p.m. - 5:00 p.m. MATH-Floor 1-Room 100
STAT_V 203 - Statistical Methods	Graded	0	STAT_V 203-STT1D - Statistical Methods	Open	Discussion		2024-09-03	2024-12-03	2024-09-03 - 2024-12-03 Mon 12:00 p.m. - 1:00 p.m. ESB-Floor 1-Room 1044
			STAT_V 203-STT1G3 - Statistical Methods	Open	Lecture		2024-09-03	2024-12-03	2024-09-03 - 2024-12-03 Mon Wed Fri 1:00 p.m. - 2:00 p.m. HENH-Floor 1-Room 202

[Start Registration](#)
[Calendar View](#)
[Add Course Sections](#)
[Edit](#)
[Remove](#)

How to register from a saved schedule

First, review your saved schedule

Follow the steps above to find, review, and confirm the saved schedule you want to register.

Next, register your saved schedule

- Under your saved schedule table summary, click the orange “Start Registration” button on the left. The button will only appear when registration opens for you.

STAT_V 203 - Statistical Methods	Graded	0	STAT_V 203-STT1D - Statistical Methods	Open
			STAT_V 203-STT1G3 - Statistical Methods	Open

[Start Registration](#)
[Calendar View](#)
[Add Course Sections](#)
[Edit](#)
[Remove](#)

- You’ll be brought to a new page with the heading, “Start Registration from Saved Schedule”. Here, you can make any last-minute changes or resolve course conflicts before registering. If you have unresolved course conflicts, you **will not** be registered in the conflicting courses.
- Once you are ready, click the orange “Register” button at the lower left corner of the page. Your registration will be processed in Workday.


UBC Graduate and Postdoctoral Studies

Start Registration from Saved Schedule

Academic Period 2024-25 Winter Term 1 (UBC-V)

+ Add Course

Viewing:  

Click here to sort 

ENGL_V 110 - Approaches to Literature and Culture
3 Credits

FIPR_V 101 - Introduction to the History of Film Production
3 Credits

PSYC_V 217 - Research Methods
3 Credits

CRWR_V 213 - Introduction to Writing for the New Media
3 Credits


STAT_V 203 - Statistical Methods
3 Credits

Course Listing ENGL_V 110 - Approaches to Literature and Culture

Description Study of selected examples of literary and cultural expression; examples may include poetry, fiction, drama, life narratives, essays, graphic novels, screenplays, and narrative adaptations in film and other media. Essays are required. *This course is not eligible for Credit/D/Fail grading.*

Eligible

Discussion

2 Items 

Select	Section	Eligible	Section Status	Start Date	End Date	Delivery Mode	Meeting Patterns	Instructor	Section Capacity	Seats Available	Waitlist
<input checked="" type="checkbox"/>	ENGL_V 110-AUTLA1 - Approaches to Literature and Culture	<input checked="" type="checkbox"/>	Open	2024-09-03	2024-12-05	In Person Learning	2024-09-03 - 2024-12-05 Fri 9:00 a.m. - 10:00 a.m.	Adam Frank	75	75	
<input type="checkbox"/>	ENGL_V 110-AUTLA2 - Approaches to Literature and Culture	<input checked="" type="checkbox"/>	Closed	2024-09-03	2024-12-05	In Person Learning	2024-09-03 - 2024-12-05 Fri 9:00 a.m. - 10:00 a.m. BUCH-Floor 3-Room B309		0	0	

Register **Cancel**

Review your registrations

After you complete your registration, a registration summary will appear on the screen in a table format. The summary is divided into 3 sections:

1. Unsuccessful
2. Waitlisted
3. Successful registrations

Unsuccessful registrations

You were not registered in these courses. Review the “Reason” column to find out why your registration was unsuccessful.

Waitlisted registrations

You were added to the waitlist of these courses. You may be offered a spot in the course if a seat becomes available. Make sure your email address is correct in Workday to receive these messages

UBC Graduate and Postdoctoral Studies

Successful registrations

You were successfully registered in these course sections. Click the white “View Registered Courses” button at the lower left corner under the table summary for a complete list of your registered courses.

Unsuccessful Registrations

Not Registered Courses 2 items

Course	Section	Reason	Seats Available	Meeting Times	Location
STAT_V 203 - Statistical Methods	STAT_V 203-STT10 - Statistical Methods	Does not meet registration eligibility requirements	36		ESB-Floor 1-Room 1046
	STAT_V 203-STT103 - Statistical Methods	Does not meet registration eligibility requirements	150		HEHN-Floor 1-Room 202

Waitlisted Registrations

Waitlisted Courses 2 items

Course	Section	Section Capacity	Meeting Times	Location
FIPR_V 101 - Introduction to the History of Film Production	FIPR_V 101-901 - Introduction to the History of Film Production	1		ANGU-Floor 3 & 4-Room 345
FIPR_V 101 - Introduction to the History of Film Production	FIPR_V 101-LL2 - Introduction to the History of Film Production	1		

Successful Registrations

Registered Courses 3 items

Course	Section	Meeting Times	Location
ENGL_V 110 - Approaches to Literature and Culture	ENGL_V 110-AUTLA1 - Approaches to Literature and Culture		
	ENGL_V 110-AUT001 - Approaches to Literature and Culture		LSK-Floor 2-Room 200
CRWR_V 213 - Introduction to Writing for the New Media	CRWR_V 213-STTCAP - Introduction to Writing for the New Media		MATH-Floor 1-Room 100

[View Registered Courses](#)

[View Student Account](#)

Additional resources

- Registering for individual course sections
- Swapping courses
- Dropping a course
- Withdrawing from a course