

UBC Graduate and Postdoctoral Studies

Viewing your grades and academic record

About your grades and academic record

In Workday, there are 2 different places to find your grades depending on the academic period:

- The “View My Grades” page will show you your grades for a specific academic term.
- The “View my Academic Record” page will display your grades for all terms, your cumulative average, and your academic standing.

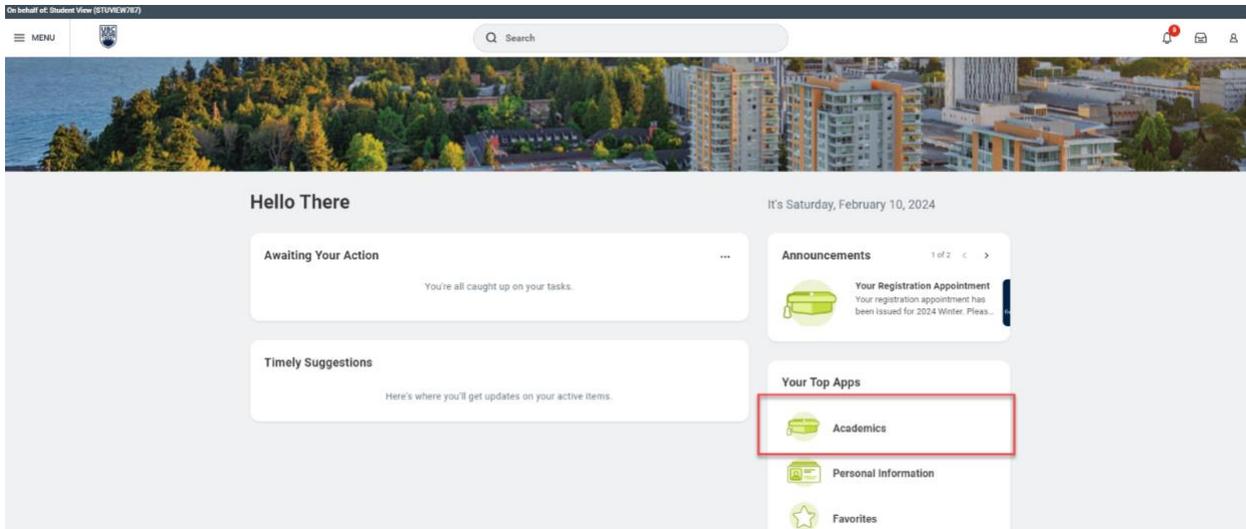
If you don't see a grade for a course, your professor hasn't submitted it yet.

Visit the UBC Academic Calendar to learn more about grades and standings.

How to view your grades and academic record

First, go to your Academics app

1. Log into your Workday account at myworkday.ubc.ca.
2. Click the “Academics” tab in the “Your Top Apps” menu on the right side of the page.



UBC Graduate and Postdoctoral Studies

View your grades

1. You will be on the “Academics” page by default. On the right, in the “Academic Records” menu, click the “View My Grades” link.

The screenshot shows the UBC Academics dashboard. At the top, there is a navigation bar with a menu icon, the UBC logo, a search bar, and notification icons. Below this is a green header with the text "Academics" and a back arrow. A white box below the header contains a "Your Registration Appointment" notification. Below the notification is a navigation menu with options: Academics, Registration & Courses, Graduation, Support, and Elections. The main content area is divided into three columns. The left column, "Academic Progress", shows a circular progress indicator at 47.8% for a B.A. Major in Economics (Vancouver) with 11 of 23 requirements satisfied. It also lists a Cumulative Average of 80.6 and a Program of Study GPA of 79.5. The middle column, "My Holds", contains a table with columns: Hold Details, Hold Reason, Description, Resolution Instructions, and Hold Types. The table is currently empty, displaying "No items available." The right column is a navigation menu with categories: Academic Records (View My Academic Record, View My Academic Progress, View My Grades), Academic Planning (Evaluate Academic Requirements, View Evaluated Academic Requirements), Academic Calendar (UBC Academic Calendar), Holds (Active Holds), and Transcripts and Enrolment/Completion Letters (UBC Official Documents).

2. In the pop-up window, select the academic year and session you want to see your grades for. The “Student Record” field should be filled in automatically with your name and program. You should not need to change this field unless you have multiple academic records. For example, if you are an undergraduate dual degree student you may need to select the student record for the degree program you want to view.
3. Click the orange “OK” button to display your grades.

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View My Grades ✕

Student Record * ✕ Demo Student (SLW7291) - Vancouver School of Economics/Undergraduate (B.A.) - 2021-08-23 - Active ☰

Academic Period * ✕ 2022-23 Winter Session (UBC-V) ☰

Cancel
OK

4. You'll be brought to the "View My Grades" page. Your grades for the selected academic year and session will be listed in a table. You can find your Academic Period Average and Cumulative Average under the table.
 - Your **Academic Period Average** shows you the average grade you received for the academic period listed.
 - Your **Cumulative Average** shows your average grade for all the courses you've completed in the academic record you selected in step 2.

View My Grades ☰

Academic Period Demo Student (SLW7291) - Vancouver School of Economics/Undergraduate (B.A.) - 2021-08-23 - Active - 2022-23 Winter Session (UBC-V)

Course Listing 10 items ☰

Course	Course Title	Credits	Grade	Course Enrollment Percentage Grades	Instructor
ASTR_V 310 - Exploring the Universe: The Solar System	Exploring the Universe: The Solar System	3	A	88	
ECON_V 325 - Introduction to Empirical Economics	Introduction to Empirical Economics	3	C+	67	
ECON_V 301 - Intermediate Microeconomic Analysis I	Intermediate Microeconomic Analysis I	3	B	74	
COMR_V 457 - Fundamentals of Financial Accounting	Fundamentals of Financial Accounting	3	A-	83	
ARTC_V 300 - Arts Co-op Search Term #3	Arts Co-op Search Term #3	3	T		
ECON_V 350 - Public Finance Policy Topics	Public Finance Policy Topics	3	B+	76	
ECON_V 302 - Intermediate Macroeconomic Analysis I	Intermediate Macroeconomic Analysis I	3	B-	69	
ECON_V 303 - Intermediate Microeconomics II	Intermediate Microeconomics II	3	B-	68	
ECON_V 326 - Methods of Empirical Research in Economics	Methods of Empirical Research in Economics	3	B+	79	
ENGL_V 243 - Speculative Fiction	Speculative Fiction	3	A-	82	

Academic Period Average 76.2

Cumulative Average 80.4

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View your academic record

1. Follow the steps above to go to the Academics app. You will be on the “Academics” page by default.
2. On the right, in the “Academic Records” menu, click the “View My Academic Record” link.

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3. You will be taken to the “View My Academic Record” page. Here, under “Coursework,” you will see a list of your academic sessions.
4. Click the arrow icon on the left of the session you want to view to expand the description. You will see your courses and grades for the period listed in a table.

Below the table, you will also see:

- **Your Academic Period Totals**, including your grade average for the academic year and the number of credits used to calculate your average.
- **Your cumulative average**, which is the average grade of all the courses you’ve completed since you started at UBC. This average will be listed on your transcript.
- **Your Academic Standing**, which reflects your performance in your program. You may see “Good Academic Standing,” “Academic Probation,” or “Failed Standing.” Learn more about your [academic standing](#).

UBC Graduate and Postdoctoral Studies

Honours for outstanding academic performance will be listed here as well.

▼ Vancouver School of Economics/Undergraduate (B.A., Major in Economics (Vancouver)/Major in English, Emphasis in Literature (Vancouver)/Minor in Commerce (Vancouver))

Institution University of British Columbia

Coursework

> 2023 Summer Session (UBC-V)

> 2022-23 Winter Session (UBC-V)

> 2022 Summer Session (UBC-V)

▼ 2021-22 Winter Session (UBC-V)

Academic Period 2021-22 Winter Session (UBC-V)

Enrollments 2 items

	Course	Grade	Credits
Q1	ARTC_V 110 - Arts Coop Work Term #1	P	3
Q1	ARTC_V 211 - Arts Coop Work Term #2 (Extension)	P	3
			Total
			6

Academic Period Totals

Credits Attempted 6

Credits Earned 6

Average Credits 0

Academic Period Average 0.0

Cumulative Totals

Cumulative Credits Attempted 86

Cumulative Credits Earned 70

Cumulative Average Credits 70

Cumulative Average 83.2

Student Standings

Academic Standing In Good Standing

Additional Period Honors/Standing None

Class Standing at Start of Period 3

Additional resources

- Viewing your academic progress report