



## Outline

- Overview of CGSM
- Applying
- Stress and Wellness
- Overview of Competition Structure
- How Applications Are Assessed
- Application Materials
- Ethics and Integrity



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## CGSM Overview

- \$17,500 stipend for one year
- Award start dates: May 2021, September 2021 and January 2022
- Can hold only one CGSM award
- Apply up to three universities via single application
- Remember to apply for admission to institution



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## Should I apply?

### Eligibility

- **Citizenship** – must be Canadian or permanent resident as of December 1
- **Months of study** – no more than 12 months as of Dec 1 in the program for which you are requesting funding
- **First-class GPA** – in the last 2 full-time years of study
- **Program** - must have a significant research component (ex. thesis-based Master's degree)



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## Should I apply? (cont'd)

### Competitiveness

- Typically UBC receives 900+ CGSM applications each December 1, of which about 240 are funded (exact amount varies per year)
- However, applying for awards is a skill you develop, and your applications will improve from the experience even if you do not win an award on the first try



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## When and where do I submit?

### Deadline (is strict)

- For referees
  - It's up to applicant to monitor and (gently) remind
- For applicants
  - 5:00 pm PST / 8:00pm EST on Tuesday, 1 December 2020
  - Deadline for all parts of the application including references
  - Allow time for technical glitches (do not submit a few minutes before the deadline)

### Where to submit

- Online via Research Portal
- <https://portal-portal.nserc-crsng.gc.ca/s/login.aspx>



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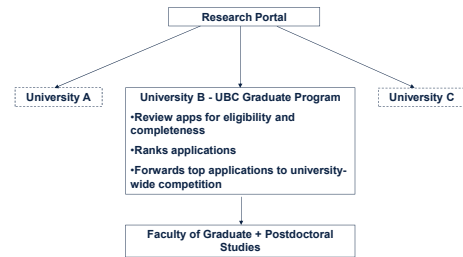
## Stress and Wellness

- Plan ahead
  - Request references early
  - Start planning your transcript package early (ex. If you need to order new transcripts)
  - Don't submit your application a few minutes before the deadline
- Be methodical
  - Double check application instructions to ensure you don't miss anything
- Don't do it alone
  - Ask for help from supervisor and grad program



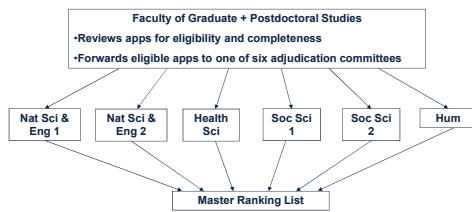
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## Competition Overview



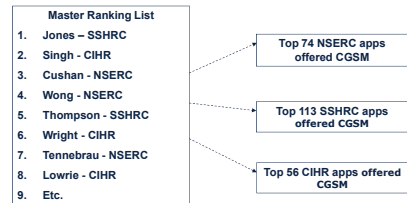
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## Competition Overview



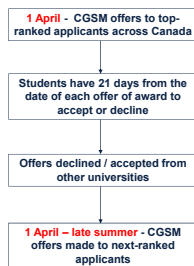
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## Competition Overview



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## Competition Overview



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## How will applications be assessed?

- Selection criteria set by CGSM
  - Academic Excellence – 50%
  - Research Potential – 30%
  - Personal characteristics and interpersonal skills – 20%
- More info: [https://www.nserc-crsng.qc.ca/Students-Etudiants/PG-CS/CGSM-BESCM\\_eng.asp](https://www.nserc-crsng.qc.ca/Students-Etudiants/PG-CS/CGSM-BESCM_eng.asp)



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## Application Materials

- Application form
- CCV
- Research Proposal and Bibliography
- Transcripts
- References



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## Application Materials

### Application form

- Spell check content
- Select UBC as one of your 3 “Proposed Host Organization” in order for UBC to review your application
- Follow the instructions
  - Online instructions: [https://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS\\_M-BESC\\_M\\_eng.asp](https://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS_M-BESC_M_eng.asp)
  - Instructions within application system



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## Application Materials

### Canadian Common CV

- Select correct CCV type



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## Application Materials

### Canadian Common CV

- Submitting, reference numbers and PDF



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## Application Materials

### Canadian Common CV

- The CCV offers many sections that you can fill out
- You are not expected to fill out every section; some sections may not be relevant to your specific history
- Make sure you list your “in-progress” degree under “Degrees” even if you just started at UBC in Sept 2020.



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## Research Proposal and Bibliography

- Make sure that you follow CGSM’s page limits and presentation standards (ex. font size – 12 pt)
- If the documents do not follow the CGSM requirements, the portion that exceeds the page limit will be blocked off from view in the university-wide stage of the award competition.
- Presentation standards: [https://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/standards\\_eng.asp](https://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/standards_eng.asp)



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## Research Proposal and Bibliography

- Content:
  - Refer to CGSM's detailed guidance for instructions on what to include in your proposal and bibliography.
  - For reference: [https://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS\\_M-BESC\\_M\\_eng.asp](https://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS_M-BESC_M_eng.asp)



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## Transcripts

- Package must be complete; it is not possible to revise/add to your transcript package after the application deadline
- Transcripts for all post-secondary studies, including transfer credit courses and exchange terms, should be provided
- Must be official transcripts (ex. watermark background, registrar's signature)
  - UBC transcript can be obtained from your graduate program



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## Transcripts (cont'd)

- Must be up-to-date
  - List degree conferral (if graduated)
  - Show fall term registration (if currently enrolled)
- New UBC students (ie. started in September 2020) should provide their UBC transcript
- Include transcript key
- Talk to your UBC graduate program about which transcripts they can provide and which ones you will need to order (don't assume they have all of your transcripts)



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## References

- Two required
- Refer referees to CGSM selection criteria
- Plan ahead and request early
- Monitor submission and follow up as needed
- Same deadline: 1 December 2020 at 5:00 pm PST (but should be submitted earlier)
  - You will not be able to submit your CGSM application without both references submitted
- Not possible to submit after the deadline



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## Ethics and Integrity

- Application must be an accurate picture of applicant
  - Beware of hyperbole and embellishment
  - Give credit where credit is due
  - Review Tri-Agency Framework: Responsible Conduct of Research (<http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/>)
- Who should write the research proposal?
  - Written by applicant, but can get input from supervisor
- Consequences
  - Potential removal from competition



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## Contact Info

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