

# APPLICATION CHECKLIST - 2018-19 NSERC DOCTORAL COMPETITION

## Eligibility

See [http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/BellandPostgrad-BelletSuperieures\\_eng.asp](http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/BellandPostgrad-BelletSuperieures_eng.asp) for eligibility criteria

## Completeness

See [http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/instructions/201/pgs-pdf\\_eng.asp](http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/instructions/201/pgs-pdf_eng.asp) for application instructions

## Order of Application Materials

- Form 201 list of attachments (if copy of application is provided by student, this page is optional)
- Consent Form (if copy of application is provided by student, this page is optional)
- Form 201 Cover Page
- Form 201 page 1
- Form 201 page 2
- Form 201 page 3
- Form 201 page 4
- Form 201 page 5
- Outline of Proposed Research
- Justification for Eligibility of Proposed Research (if applicable)
- Contributions and Statement
- Transcripts
- Two (2) Appendix 1, Report on the Applicant
- List of [Criteria Based Affiliated Fellowships](#) (if student is applying for any)

## FORM 201 - COVER PAGE

<b>Citizenship</b>	If permanent resident: <ul style="list-style-type: none"> <li>• Date of landing must be on or before <b>27 November 2017</b></li> <li>• Both date of landing and country of citizenship are required</li> <li>• If Other: <b>not eligible for NSERC – citizenship</b></li> </ul>
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## FORM 201 - PAGE 1

<b>Academic background</b>	<ul style="list-style-type: none"> <li>• Current program of study (UBC 2017-2018) must be listed</li> <li>• Check that student is currently registered in NSERC-supported field</li> </ul>
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## FORM 201 – PAGE 2

<b>Work experience</b>	<ul style="list-style-type: none"> <li>• Position held and Nature of Work column must include full-time/part-time information</li> </ul>
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## FORM 201 - PAGE 3

<b>Proposed start date of award</b>	One of three choices: <ul style="list-style-type: none"> <li>• 2018/05; 2018/09; or 2019/01</li> </ul>
<b>Proposed degree program</b>	<ul style="list-style-type: none"> <li>• Must be doctoral</li> </ul>
<b>Research subject code</b>	<ul style="list-style-type: none"> <li>• Research subject code must be listed</li> </ul>
<b>Title of proposed research</b>	<ul style="list-style-type: none"> <li>• Title of proposed research must be listed</li> </ul>

<b>Months of study in program</b>	Count months of study completed as of <b>31 Dec 2017</b> in the program <b>for which they are requesting funding</b> <ul style="list-style-type: none"> <li>If applicant has more than 0 months of Master's study, then # of months in this section must be between 0 and 24. If not, applicant is <b>not eligible for NSERC doctoral funding</b></li> <li>If applicant has 0 months of Master's study, then # of months in this section must be between 4 and 36. If not, applicant is <b>not eligible for NSERC doctoral funding</b></li> <li>If applicant proceeded directly from undergraduate to PhD, and if # of months listed in this section is between 4 and 12 months, applicant may choose to apply for CGS-Master's funding instead</li> </ul>
<b>Attending University at time of application</b>	<ul style="list-style-type: none"> <li>If applicant is not currently attending UBC, confirm application should be submitting application via UBC by reviewing the following table</li> </ul>

<b>Registration Status at Time of Application</b>	<b>Where to Submit Application</b>
<b>Note: The term "degree program" corresponds to all degree programs and not only those in the natural sciences and engineering.</b> The applicant is currently registered at (or was registered at during the year of application), or is on an approved leave of absence from, a Canadian university in a degree program.  <b>Note:</b> Applicants who are registered in a cotutelle at a Canadian university must apply at the Canadian university where they are registered.	The Canadian university at which the applicant is currently registered or was registered in a degree program, or from which the applicant is on an approved leave of absence
The applicant is currently registered at a foreign university.	Directly to NSERC
The applicant is not currently registered at a university; or is registered, but not in a degree program; <b>and</b> has completed all of the requirements for a degree program from a Canadian university since 1 January 2017.	The Canadian university where the applicant was registered in a degree program for which the applicant completed all of the requirements since 1 January 2017
If none of the preceding options apply to the applicant:	
The applicant is not currently registered at a university; or is registered, but not in a degree program; and has completed all of the requirements for a degree program prior to 1 January 2017.	Directly to NSERC

### FORM 201 - PAGE 4 – SCHOLARSHIPS AND OTHER AWARDS OFFERED

<ul style="list-style-type: none"> <li>Required for <u>all</u> award applications</li> <li>All columns should be filled out for each award listed</li> </ul>
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### FORM 201 - PAGE 5 – THESIS INFORMATION

<ul style="list-style-type: none"> <li>Applicants to include most relevant (can be Master's thesis or current doctoral research)</li> </ul>
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### FREE-FORM – GENERAL GUIDELINES

<ul style="list-style-type: none"> <li>Applicants are responsible for submitting a complete application that conforms to NSERC On-line Presentation and Attachment Standards: <a href="http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/pdfatt2_eng.asp">http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/pdfatt2_eng.asp</a></li> <li>Have margin (minimum ¾ inch) and font size (minimum 12-pt) guidelines been followed? If not, return to applicant to be revised</li> <li>Name of applicant (and PIN, if known) must be at the top right corner of each page, outside the set margins</li> <li>For multi-page attachments, attachment pages should be numbered sequentially</li> </ul>
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### FREE-FORM – OUTLINE OF PROPOSED RESEARCH

<ul style="list-style-type: none"> <li>Maximum one (1) page</li> </ul>
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## FREE-FORM – JUSTIFICATION FOR ELIGIBILITY OF PROPOSED RESEARCH

- Maximum one (1) page
- Only required for applicants whose research is in a discipline that falls under the mandate of more than one federal granting agency (e.g., psychology, management studies, geography, physical education, bio-medical engineering, health sciences, bioinformatics, biostatistics, etc.)

## FREE-FORM – CONTRIBUTIONS AND STATEMENT

Contributions and statement (**max two pages for all sections together**)

- Contributions to research and development
- Most significant contributions to research and development
- Applicant's statement
  - Research experience
  - Relevant activities
  - Special circumstances

## TRANSCRIPTS

- Copies of official transcripts for all post-secondary studies outside UBC
- Copy of UBC Academic History from SISC or UBC official transcript, including 2017W1 registration for all students (including the ones with no registration prior to September 2017)
  - Please append one copy of UBC transcript key to the SISC print-out. The current version is available on the [Awards Resources for Programs webpage](#).
- Additionally, the transcripts must be uploaded to the student's online application by the graduate program staff (not by student) no later than the G+PS deadline
- See the transcript checklist for further details

## APPENDIX 1 – Report on the Applicant

- Must be two (2) provided
- No signature needed
- Provided to programs by G+PS via Workspace after the program's internal deadline

## CRITERIA-BASED AFFILIATED FELLOWSHIPS

- Current list (for 2018-2019) is available at: [https://www.grad.ubc.ca/sites/default/files/awards/awards\\_affiliated\\_criteria\\_based.docx](https://www.grad.ubc.ca/sites/default/files/awards/awards_affiliated_criteria_based.docx)
- Not part of NSERC application; to be provided by, or requested from, students in order to be considered for criteria-based awards
- Award numbers entered into nomination spreadsheet by grad programs
- Check eligibility and append to NSERC application if student is applying for any of these awards

**Important Note:** If applicant is to submit their NSERC application directly to NSERC or through another Canadian university, they must also submit an Affiliated Fellowships application to their UBC graduate program (if they are eligible to do so) in order to be considered for Affiliated Fellowships funding.